

**MINUTES OF THE SWCCCASE
BOARD OF DIRECTOR'S MEETING
SEPTEMBER 14, 2011**

- CALL TO ORDER** A regular meeting of the Board of Directors of the Southwest Cook County Cooperative Association for Special Education was called to order at 12:05 pm on Wednesday, September 14, 2011, by Mr. Allen Jebens, who presided as Chairman. The meeting was held in the Learning Links Rooms of Southwest Cooperative in Oak Forest, Illinois.
- ROLL CALL** On roll call, the following members were found to be present: Dr. Tim Ricker (113a), Ms. Jeannie Stachowiak (117), Dr. Joseph Dubec (118), Dr. Margaret Longo (142), Mr. Allen Jebens (145), Dr. Sandra Doebert (210) arrived at 12:10 pm, Dr. Bill Kendall (228) and Dr. James Gay (230). Absent: Dr. Earline Scott (160), Dr. Jeff Stawick (146) and Ms. Barbara Mason (159). Also present: Dr. Gineen O'Neil, Executive Director, Ms. Christina Sepiol, Assistant Director and Mr. Tage Shumway, Business Manager.
- RECOGNITION OF THE PUBLIC** No members of the public were present.
- CONSENT AGENDA ITEMS** *Motion was made by Dr. Longo seconded by Dr. Ricker that upon the recommendation of the Executive Director, the following items be considered under a consent agenda, unless otherwise requested by the Board: Approval of Minutes of September 14, 2011 Board of Directors Meeting and Closed Session, Approval of Invoices and Payroll, and Personnel items. On roll call, the following voted aye: Ricker, Stachowiak, Dubec, Longo, Jebens, Kendall and Gay. Nays, none, whereupon the Chairman declared the motion carried.*
- CLOSED SESSION** *Motion was made by Dr. Gay, seconded by Dr. Longo that the Board move to closed session at 12:08 p.m. for the purpose of discussion of the appointment, employment, compensation, discipline, performance, or dismissal of collective negotiating between the Cooperative and its employees or their representatives, or deliberations concerning salary schedules for the one or more classes of employees. 5 ILC 120/2 (c)(2).*
- On roll call, the following voted aye: Ricker, Stachowiak, Dubec, Longo, Jebens, Kendall and Gay. Nays, none, whereupon the Chairman declared the motion carried.*

OPEN SESSION *Motion was made by Dr. Longo, seconded by Dr. Gay that the Board members return to open session at 12:17 p.m. On voice vote the motion carried.*

REPORT OF THE BUSINESS MANAGER Mr. Shumway presented the monthly Statement of Position, showing an ending balance of \$5,890,147.86 as of August 31, 2011. He also commented on revenue and expense summaries for the month.

FY12 FUNDING FOR CHILDREN REQUIRING SPECIAL EDUCATION SERVICES Mr. Shumway provided information and the following link to access the final FY2012 Funding for Children Requiring Special Education Services district calculations. http://www.isbe.net/funding/pdf/sped_funding12.pdf He also stated that if you had any questions regarding the calculations that you may contact Jodi Whitlow jwhitlow@isbe.net at 217-782-5256.

REPORT OF THE ASSISTANT DIRECTOR ESY SURVEY 2011 Ms. Sepiol reported that our Extended School Year (ESY) programs and services served over 250 students during this term. Staff and parents participated in an end of the session survey. The quantitative data outcomes from the surveys were attached. A majority of the participants felt that the ESY program was a positive experience. Areas of need as identified by the parents were communication on IEP goal progress, transportation and increased field trips. The survey results and enrollment will be shared with the local directors. The administrative team will examine all data and utilize the outcomes when planning for ESY '12.

APPROVE THE CONSENT AGENDA *Motion was made by Dr. Longo, seconded by Dr. Doebert, that the following items be approved under the consent agenda:*

APPROVAL OF MINUTES Minutes of the September 14, 2011 regular meeting of the Board of Directors, as well as the closed session minutes of the same date.

APPROVAL OF INVOICES AND PAYROLL The Board approved the September 2011 invoices in the amount of \$576,157.78, the August 2011 payroll in the amount of \$1,120,328.74, and the estimated September payroll in the amount of \$1,121,000.

RESIGNATION OF ESP

Name	Position	Program	Date Effective
James Knowles	Paraeducator	Transition	8/10/2011
Helena Fields	Paraeducator	Braun	8/17/2011
Lee Martin	Custodian	Building & Grounds	10/30/2011

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EMPLOYMENT
OF ESP

Name	Position	Program	Start Date	Step/ Col.	Annual Salary	Assignment / Notes
Samantha Cody	Para	CD Elem	8/22/11	1/4	\$15,775	Fills vacancy
Karly Powell	Para	CD Elem	8/22/11	1/4	\$15,775	Fills vacancy
Donna Schaberger	Para	CD Elem	8/22/11	1/3	\$14,882 prorated to \$14,717 for 179 days	Fills vacancy
Katherine Hicks	Interpreter	DHH	8/22/11	1/1	\$29,710 prorated to \$29,381 for 179 days	New Position
Vincent Slowiak	Para	Transition	8/22/11	2/5	\$17,063 prorated to \$16,497 for 175 days	Fills vacancy
Kayleen Boldrey	Para	CD Elem	9/2/11	12/5	\$22,809 prorated to \$21,926 for 174 days	Replaces Kelly O'Connor
Jasper Adkins	Van Driver	Transition	8/10/11	n/a	\$11.75 p/hr	Fills vacancy
Gary Klinckman	Van Driver	Transition	8/10/11	n/a	\$12.25 p/hr	Rehired
Ray Richardson	Van Driver	Transition	8/10/11	n/a	\$12.75 p/hr	Rehired
Thomas Geary	Van Driver	Transition	8/10/11	n/a	\$11.75 p/hr	Rehired
John Grande	Van Driver	Transition	8/10/11	n/a	\$11.75 p/hr	Rehired
Stephanie Jones	Van Driver	Transition	8/10/11	n/a	\$11.75 p/hr	Rehired
Donald Lalky	Van Driver Bus Driver	Transition	8/10/11	n/a	\$11.75 p/hr \$13.75p/hr	Rehired New Position
Michael Lee	Part time Custodian	Building & Grounds	8/10/11	n/a	\$9.25 p/hr	Rehired
Anthony Gianares	Part time Custodian	Building & Grounds	8/10/11	n/a	\$9.25 p/hr	Rehired

EMPLOYMENT
OF
PROFESSIONAL
STAFF

Name	Position	Program	Start Date	Step/ Col.	Annual Salary	Assignment/ Notes
Susan Sirigas	Teacher	Transition	8/10/11	1/1	\$38,585	Replaces Bailey Krause
John Weibel	Program Sub	Transition	8/10/11	1/1	\$29,710	Replaces Susan Sirigas
Sarah Cvack	Teacher	CD High School	9/1/11	2/4	\$42,559 prorated to \$41,564 for 167 days	Fills vacancy

LEAVE OF
ABSENCE

Name	Position	Program	Type of Leave	Effective Date
Julie Priestman	Teacher	DESTINY	FMLA	10/17-1/13/12
Sharron Santefort	Teacher	CD High School	FMLA	8/10/11-5/31/12 (intermittent leave)
Jeanette Geroulis	Interpreter	DHH	FMLA	1/9-4/10/12

REQUEST FOR
ADDITIONAL
STAFF

Approved the request for an additional Speech & Language Pathologist for the 2011-12 school year due to the needs of the CD program.
Approved the request for an additional ½ day of Occupational Therapy for the 2011-12 school year due to the increased need for services within the member districts and the Cooperative programs.

OTHER
ACTION
ITEMS-
FY12 CLASS-
ROOM
LEASES

Approved the FY12 classroom leases.

PERSONAL
TECHNOLOGY
& SOCIAL
MEDIA
POLICY

Approved the "Personal Technology and Social Media" policy.

CONSENT
VOTE

On roll call, the following voted aye: Ricker, Stachowiak, Dubec, Longo, Jebens, Doebert, Kendall, and Gay. Nays, none, whereupon the Chairman declared the motion carried.

BOARD
REPORTS

Dr. Longo discussed pension reform.
Dr. O'Neil discussed school fees.

ADJOURNMENT

There being no further business, *motion was made by Dr. Doebert, seconded by Dr. Longo that the meeting adjourn at 12:50 p.m. On voice vote, the motion carried.*

Respectfully submitted,



Dr. Sandra Doebert
Secretary