

**MINUTES OF THE SWCCCASE
BOARD OF DIRECTOR'S MEETING
JUNE 15, 2011**

- CALL TO ORDER** A regular meeting of the Board of Directors of the Southwest Cook County Cooperative Association for Special Education was called to order at 12:05 pm on Wednesday, June 15, 2011, by Dr. Margaret Longo, who presided as Chairman. The meeting was held in the Learning Links Rooms of Southwest Cooperative in Oak Forest, Illinois.
- ROLL CALL** On roll call, the following members were found to be present: Dr. Tim Ricker (113a) arrived at 12:20 pm, Dr. Kenneth Sorrick (117), Dr. Joseph Dubec (118) arrived at 12:08 pm, Dr. Margaret Longo (142), Mr. Allen Jebens (145), Dr. Marion Hoyda (146), Ms. Barbara Mason (159), Dr. Earline Scott (160), Mr. Dave Clark (210), Dr. Bill Kendall (228) and Dr. James Gay (230) arrived at 12:10 pm. Absent: Dr. Sandra Doebert (210). Also present: Dr. Gineen O'Neil, Executive Director, Ms. Christina Sepiol, Assistant Director and Mr. Tage Shumway, Business Manager.
- RECOGNITION OF THE PUBLIC** Dr. Jeff Stawick, new Superintendent for District 146, and Ms. Jeannie Stachowiak, new Superintendent for District 117.
- CONSENT AGENDA ITEMS** *Motion was made by Mr. Jebens seconded by Dr. Kendall that upon the recommendation of the Executive Director, the following items be considered under a consent agenda, unless otherwise requested by the Board: Approval of Minutes of June 15, 2011 Board of Directors Meeting and Closed Session, Approval of Invoices and Payroll, and Personnel items. On roll call, the following voted aye: Ricker, Sorrick, Dubec, Longo, Jebens, Hoyda, Mason, Scott, Clark, Kendall and Gay. Nays, none, whereupon the Chairman declared the motion carried.*
- CLOSED SESSION** *None.*

REPORT OF
THE
BUSINESS
MANAGER

Mr. Shumway provided a revised Statement of Position, showing an ending balance of \$4,324,303.03, as of May 31, 2011. He also commented on revenue and expense summaries for the month.

FY12 HEALTH
INSURANCE
RATES

Mr. Shumway discussed that the initial premium increase for HMO Illinois was reported to be 13%. According to the current Collective Bargaining Agreement, the Board contributes 50% of any premium increase over the 2010-11 premiums for such coverage. As a result, the Board's contribution percentage decreased by more than 5% compared to their contribution on March 23, 2010. This causes the HMO Illinois plan to lose their grandfathered status. Accordingly, the \$20 co-pay for well-care must be removed. This change causes the HMO Illinois premium to increase by an additional .2%.

FY12 IDEA
FLOW THROUGH
GRANT

The total of the FY12 IDEA Flow-Through grant is projected to be \$6,306,993 (\$6,342,419 FY11). The FY12 Cooperative subgrant for professional development, IEP software and grant management is recommended for \$199,804 (\$303,432 FY11). This amount is charged to the member districts using the tuition method (member district percentage of total collected tuition) that was previously approved by the Board. The Cooperative sub-grant amount was approved at the May meeting. Mr. Shumway provided calculations to the Board.

FY12 IDEA
PRESCHOOL
GRANT

The total of the FY12 IDEA Preschool Grant is projected to be \$182,153 (\$182,630 FY11). The high school allocations were divided equally and allocated to the elementary districts. Calculations were provided to the Board.

REPORT OF
THE ASSISTANT
DIRECTOR
ORIENTATION

The Coop Orientation Day is scheduled for August 10, 2011 at the Odyssey Country Club in Tinley Park. Orientation will be a full day session including a general session in the morning and individual program orientations in the afternoon. The morning will include a welcome by Mr. Allen Jebens, staff recognition and a review of various policies and procedures. All Board members are invited to attend.

SUNSHINE GOLF
PROGRAM

On May 13th and 20th 2011, 36 students from the SWCCCASE Transition program participated in the Sunshine Golf program at the Midwest Golf House in Lemont. The students were instructed in basic golf skills by SWCCCASE teacher, David Markusic, and then were able to access the golf course, where they completed 3 holes of golf.

LEARNING
LINKS

Cooperative Development Courses are now accessible to SWCCCASE employees, member district employees and residents of member districts at no charge. Classes start on June 20th and run through June 29th. Registration will be online at www.swcccase.org.

SPECIAL
OLYMPICS

Ms. Sepiol reported that SWCCCASE was represented at the Area 7 Spring Track and Field Competition on May 7, 2011 at Thornwood High School by 42 student athletes. The team brought home 15 gold medals, 15 silver medals, and 24 bronze medals. Fourteen athletes will be competing in the state games in Bloomington, Illinois. Funding for their expenses to compete at the state level will be assumed by the United Parcel Service.

ANNUAL
STAKEHOLDER
SURVEY

Ms. Sepiol provided the annual stakeholder survey results that have been tallied for the 2011-2012 school year. This survey is used to determine professional development needs to be included in the FY12 IDEA Flow-thru grant application. The results of the survey indicated that professional growth interest areas included IEP goals and state standards, progress monitoring, interventions for students with autism and computer applications. In addition, the data gathered regarding consumer satisfaction with SWCCCASE's programs and services will be used to gauge progress on the Continuous Improvement Plan.

APPROVE THE
CONSENT AGENDA

Motion was made by Mr. Jebens, seconded by Dr. Dubec, that the following items be approved under the consent agenda:

APPROVAL OF
MINUTES

Minutes of the June 15, 2011 regular meeting of the Board of Directors, as well as the closed session minutes of the same date.

APPROVAL OF
INVOICES AND
PAYROLL

The June 2011 invoices in the amount of \$544,398.26, the May 2011 payroll in the amount of \$1,140,163.80 and the estimated June 2011 payroll in the amount of \$1,141,000.

LEAVE OF
ABSENCE

Name	Position	Program	Type of Leave	Effective Date
Deborah Scharnhorst	Secretary	Admin	Medical	5/25-7/6/11

RESIGNATION
OF EDUCATIONAL
SUPPORT STAFF

Name	Position	Program	Effective
Erin Shelden	Paraeducator	CD HS	6/2/11
Samantha Dermody	Paraeducator	CD Elem	7/28/11
Ali Elayyan	Paraeducator	Destiny	5/20/11

RESIGNATION
OF PROFESSIONAL
STAFF

Name	Position	Program	Effective
Sharon McKeown	Day/Day Substitute	Destiny	6/30/11
Mary DeFrank	SLP	CD Program	6/30/11
Ashley Titherington	SLP	CD Program	6/3/11
Nicole Arendt	Teacher	CD Program	7/28/11

EMPLOYMENT
OF
PROFESSIONAL
STAFF

Name	Position	Program	Start Date	Step/ Col.	Annual Salary	Assignment/ Notes
Carole Altmann	Teacher	DHH Elem.	8/10/11	15/3	\$42,779	Rehired
Laura Litterst	Program Sub	DHH Elem.	8/10/11	6/1	\$33,236	Rehired
Maureen O'Brien	Social Worker	DHH	8/10/11	17/6	\$68,798 Prorated to \$31,168 for 82 days	Rehired
Sherna Porri	Program Sub	Braun	8/10/11	2/2	\$40,082	Rehired
Laura DeBiasio	Teacher	Braun	8/10/11	2/1	\$39,372	Rehired
Jennifer Sadek	OT	OT/PT	8/10/11	1/4	\$41,708	Full Time
Kathleen Redican	Teacher	Vision	8/10/11	11/4	\$54,564 prorated to \$32,858.98 for 109 days	Rehired
Marlene Christ	Starnet Coordinator	Starnet	7/1/11	n/a	\$48,854.44 for 100 days	Rehired
Becky Handler	SLP	Starnet	8/10/11	20/6	\$74,294 prorated to \$51,308 for 125 days	Rehired
Joan Debelak	Teacher	Starnet	8/10/11	29/4	\$80,478 prorated to \$37,157.72 for 83.50 days	Rehired
Candace Stadtler	Autism Consultant	Services	8/10/11	5/5	\$47,640	Full Time
Erin McKee	Program Sub	Destiny	8/10/11	3/1	\$40,159	Rehired

EMPLOYMENT
OF ESP

Name	Position	Program	Start Date	Step/ Col.	Annual Salary	Assignment/ Notes
Jane Nelson	O & M Specialist	Vision	8/10/11	26/4	\$76,728 prorated to \$38,575.96 for 91 days	Rehired
Shirley Racz	Secretary	Destiny	7/1/11	n/a	\$35,838 prorated to \$20,676 for 150 days	Rehired
Laurie Harff	Interpreter	DHH Elem	8/10/11	1/1	\$29,170	Replacing Jeanette Geroulis
Nate Noel	Interpreter	DHH Elem	8/10/11	2/1	\$30,316	Rehired
Nicole Crofton	Interpreter	DHH Elem	8/10/11	4/1	\$31,681	Rehired
William Vileikis	Van Driver		5/19	n/a	\$8.50 per hour	

Approve the request for a certified bus driver for the 2011-12 school year.

REQUEST
FOR NEW
POSITION

EMPLOYMENT OF
EXTENDED
SCHOOL YEAR
STAFF

BRAUN PROFESSIONAL STAFF	BRAUN PARAEDUCATORS &/OR SUPPORT STAFF	
Julie Beasland	Lizett Vazquez	Benae Cartwright
Elizabeth David	Diana Brickman	Eduardo Compin
Laura De Biasio	Katie Connolly	Janice Bouril
Coleen Geary	Ruben Prince	Carrie Flanagan
Kristie Olmetti	Carmela Nicosia	Kelly Kmetty
Roberta Stalzer	Shirley Lapiana	Wallace Blatchford
Priscilla Boyd	Pamela Adejunmobi	Gregory Okon
Sara Ruggio	Mary Mazan	Jason Reid
Lisa Zitlow	Kelli Cole	
Erin Hovis	Sharon Day	
DESTINY PROFESSIONAL STAFF	DESTINY PARAEDUCATORS &/OR SUPPORT STAFF	
Karen Annichiarico	Doreen Trowbridge	Dawn Jackson
Candy Chapan	Debbie Swalec	Elizabeth Cozzi
Geraldine Keane	Amy Cortese	Deborah Tengerstrom
Julie Priestman	Amy Bigeck	Erin Anthony
Elizabeth Wegner	Monica Meyers	Sherlena Puyol
Stephanie Bartkowski	Claudia Cusco	Melissa Castillo
Megan Connelly	Margaret McNicholas	Angie Roser
Karyn Kempke	Nicole Barrowman	Connie Tutor
Erin McKee	Stacy DeCoster	Ann Alagna
Marie O'Mahony	Denise Alagna	Melissa Hlad
Catherine Pekoz	Stacy Tucker	Sarah Cvack
	Robin Bumber	Joe Alagna
	Carol McCudden	Breanna Wigboldy
	Karin Murrin	Jerry Koutavas
TRANSITION PROFESSIONAL STAFF	TRANSITION PARAEDUCATORS AND/OR SUPPORT STAFF	
Michelle Hogueisson	Marge Mentzer	Gary Cope
Sue Epich	Roger Zylstra	Donna Brunell
Lynne Mastrud	Bisan Sayes	Joan Sheppard
Denise Vredeveld	Amanda Tuftie	Janet Goodrich
Rosanne Calahan	Jennifer Matthews	Eileen Griffiths
Ron Ruhl	Barb Tenuta	Linda Millette
Jackie Wiley	Lisa Porter	James Knowles
Bailey Krause	Linda Foster	Erica Lesley
Michael Jesernik	Lily Geraghty	Elizabeth Vimarco
Alison Mensing	Dakari Jones	Christy Pickens
Susan Sirigas	Joseph Ryan	Rose Chudzinski
	Kevin Werr	Paula Johnson

	Jeanna Felton	Lisa Sitar
	Ciara Durden	Jennifer Coyle
	John Meneghini	Maureen Heath
	Maureen Heath	Eda Morin
	Michele Neighbors	Henry Toppett
	Vaida Lagoneckyle	Laurie Orr
	Erin Grzby	Nathan Noel
	Stephanie Jones	Donald Lallky
	Jasper Adkins	Ray Richardson
CD PROFESSIONAL STAFF	CD PARAEDUCATORS &/OR SUPPORT STAFF	
Denise Ford	Karen Lynch	Kristin Gortowski
Quinn Owens-Hendrickon	Shevon Reed	Lauren LaRoche
Abigail Kellerman	Lynette Merritt	Karly Powell
Nicole Arendt	Kathy Mergenthaler	Davina Zbiegien
Ashley Titherington	Katelyn Schuit	Patrick Deacy
Megan Rush	Claire Newell	Kathy Byrne
Emily Simpson	Alexandra Wazny	Cindi Burns
Laura Riordan	Alison Kobel	Erin Shelden
Lindsay Valentino	Samantha Dermody	Danielle Allen
Jacqueline Wic	Rita Ipema	Elizabeth Ipema
James Smotherman	Timothy Mahoney	Alexandra Mahoney
Mary Hornik		
DHH PROFESSIONAL STAFF	DHH PARAEDUCATORS &/OR SUPPORT STAFF	
Amy Savage	Kathleen MacLean	
Bridget Lessentien	Rose Soraghan	
Danielle Koschik	Diana Knaack	
Melissa Padovano	Chris DeLong	
Darlene Gonska	Eric Smithson	
Cindy Shaffer		
Dawn Mayerak		
Mary Gaz		
Joanna Toppett		

**OTHER ACTION
ITEMS
FY12 FOOD
SERVICE**

Authorize the Business Manager to renew the food service contract for the 2011-12 school year with Sodexo America LLC.

**TRANSITION
PARKING LOT
REHABILITATION
BID**

Accept the lowest responsible bid for the Transition parking lot rehabilitation project. *Motion was made by Dr. Gay, seconded by Dr. Dubec. On roll call, the following voted aye: Ricker, Sorrick, Dubec, Jebens, Longo, Mason, Scott, Hoyda, Clark, Kendall, and Gay. Naves, none, whereupon the Chairman declared the motion carried.*

- FY12 BUDGET Approve the preliminary FY12 budget for a 30 day public display prior to the final approval by the Board at its August meeting.
Motion was made by Mr. Jebens, seconded by Dr. Ricker. On roll call, the following voted aye: Ricker, Sorrick, Dubec, Jebens, Longo, Mason, Scott, Hoyda, Clark, Kendall, and Gay. Naves, none, whereupon the Chairman declared the motion carried.
- FINANCIAL Authorize the Business Manager to sign a three year audit services contract (FY11-
AUDIT FY13) with MPS.
SERVICES *Motion was made by Dr. Dubec, seconded by Dr. Hoyda. On roll call, the following voted aye: Ricker, Sorrick, Dubec, Jebens, Longo, Mason, Scott, Hoyda, Clark, Kendall, and Gay. Naves, none, whereupon the Chairman declared the motion carried.*
- FY12-FY13 Authorize the Business Manager to sign a contract with Sertoma to provide audiological
SERTOMA Services from August 1, 2011 to July 31, 2013.
CONTRACT
- GASB 54 Adopt the SWCCCASE Fund Balance Resolution.
RESOLUTION
- PREVAILING Adopt the "Resolution Ascertaining the Prevailing Rate of Wages for Laborers, Workmen
WAGE and Mechanics Employed on Public Works".
RESOLUTION
- FY12 BOARD Approve the Board Meeting dates for the FY12 school year.
MEETING DATES
- BOARD Elect the following Superintendents to serve as the Board Officers for SWCCCASE for a
OFFICERS two-year term:
Chairman Mr. Allen Jebens
1st Vice Chairman Dr. Joseph Dubec
2nd Vice Chairman Ms. Barbara Mason
Secretary Dr. Sandra Doebert
- FY12 IASB Approve the IASB PRESS Plus services contract.
PRESS CONTRACT
- FOOD ALLERGY Approve the second reading of the Food Allergy Management Program policy.
MANAGEMENT PROGRAM POLICY

CONSENT
VOTE

Motion was made by Dr. Hoyda, seconded by Dr. Scott. On roll call, the following voted aye: Ricker, Dubec, Longo, Jebens, Mason, Hoyda, Doebert, Kendall, and Gay. Nays, none, whereupon the Chairman declared the motion carried.

BOARD
REPORTS

Dr. Longo discussed pension reform.

ADJOURNMENT

There being no further business, motion was made by Mr. Jebens, seconded by Dr. Ricker that the meeting adjourn at 12:55 p.m. On voice vote, the motion carried.

Respectfully submitted,



Dr. Bill Kendall
Secretary Protem