

**MINUTES OF THE SWCCCASE
BOARD OF DIRECTOR'S MEETING
MAY 10, 2011**

- CALL TO ORDER** A regular meeting of the Board of Directors of the Southwest Cook County Cooperative Association for Special Education was called to order at 12:07 pm on Tuesday, May 10, 2011, by Dr. Margaret Longo, who presided as Chairman. The meeting was held in the Learning Links Rooms of Southwest Cooperative in Oak Forest, Illinois.
- ROLL CALL** On roll call, the following members were found to be present: Dr. Tim Ricker (113a), Dr. Joseph Dubec (118), Dr. Margaret Longo (142), Mr. Allen Jebens (145), Dr. Marion Hoyda (146) arrived at 12:20 pm, Ms. Barbara Mason (159) arrived at 12:15 pm, Dr. Sandra Doebert (210), Dr. Bill Kendall (228) and Mr. James Gay (230). Absent: Dr. Kenneth Sorrick (117) and Dr. Earline Scott (160). Also present: Dr. Gineen O'Neil, Executive Director, Ms. Christina Sepiol, Assistant Director and Mr. Tage Shumway, Business Manager.
- RECOGNITION OF THE PUBLIC** No members of the public were present.
- CONSENT AGENDA ITEMS** *Motion was made by Dr. Doebert seconded by Dr. Gay that upon the recommendation of the Executive Director, the following items be considered under a consent agenda, unless otherwise requested by the Board: Approval of Minutes of May 10, 2011 Board of Directors Meeting and Closed Session, Approval of Invoices and Payroll, and Personnel items. On roll call, the following voted aye: Ricker, Dubec, Longo, Jebens, Hoyda, Doebert, Kendall and Gay. Nays, none, whereupon the Chairman declared the motion carried.*
- CLOSED SESSION** *Motion was made by Dr. Doebert seconded by Dr. Dubec that the Board move to closed session at 12:09 p.m. for the purpose of discussing the following: The purchase or lease of real property for the use of the Cooperative, including meetings held for the purpose of discussing whether a particular parcel should be acquired. 5 ILCS 120/2 (c)(5); The appointment, employment, compensation, discipline, performance, or dismissal of specific employees of the Cooperative or legal counsel for the Cooperative, including hearing testimony on a complaint lodged against an employee or against legal counsel for the Cooperative to determine its validity. 5 ILCS 120/2(c)(1), as amended by P.A. 93-0057.*
- On roll call, the following voted aye: Ricker, Dubec, Longo, Jebens, Hoyda, Mason, Doebert, Kendall and Gay. Nays, none, whereupon the Chairman declared the motion carried.*

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- OPEN SESSION *Motion was made by Dr. Gay, seconded by Dr. Doebert that the Board members return to open session at 12:25 p.m. On voice vote the motion carried.*
- REPORT OF THE BUSINESS MANAGER Mr. Shumway presented the monthly Statement of Position, showing an ending balance of \$8,058,874.53, as of April 30, 2011. He also commented on revenue and expense summaries for the month.
- FY12 HEALTH INSURANCE RATES FY12 medical and dental rate information was received at the Educational Benefit Cooperative (EBC) Renewal meeting on Wednesday, April 20, 2011. Premium rate increases are 6.95% for PPO, 13.0% for HMO, and Dental decreased -2.5%.
- BREMEN TOWNSHIP INVESTMENT REPORT The Cooperative recently received the interest earnings for the six-month period July 1, 2010 to December 31, 2010. The Cooperative's allocation is \$70,586.98.
- REPORT OF THE ASSISTANT DIRECTOR FOIA 2011 Ms. Sepiol reported that the electronic training courses for the 2011 Freedom of Information Act (FOIA) and Open Meetings Act (OMA) is now available at www.Illinoisattorneygeneral.gov. If there are new staff members fulfilling the responsibilities of your FOIA officer and OMA designee, they must complete the training within 30 days of assuming their positions. If the staff members had these positions last school year and have already had the training, they need to update the training electronically on an annual basis.
- LOCAL DIRECTORS' SURVEY RESULTS A Local Directors' Survey was completed during the month of May. Results of the survey indicated overall satisfaction with the meetings that were conducted this year. In reviewing the results, plans are being made to increase the professional development opportunities through the Local Directors' meetings, increase networking opportunities and increase sharing of resources and research related to legislative and State Board changes.
- SPECIAL OLYMPICS SWCCCASE was well represented at the Area 7 Spring Track and Field Competition on May 7, 2011 at Thornwood High School. Fifty eight athletes and volunteers participated in the opening ceremony, track and field events, and softball throwing. Athletes were coached by Mrs. Carol Kyle, APE Consultant for SWCCCASE. Pictures and individual recognition of the athletes will be forthcoming. Congratulations to all the athletes, their families, and the volunteers. Everyone participated with style, grace and good sportsmanship!
- APPROVE THE CONSENT AGENDA *Motion was made by Dr. Doebert, seconded by Dr. Gay, that the following items be approved under the consent agenda:*
- APPROVAL OF MINUTES Minutes of the May 10, 2011 regular meeting of the Board of Directors, as well as the closed session minutes of the same date.

APPROVAL OF
INVOICES AND
PAYROLL

The May 2011 invoices in the amount of \$1,977,736.48, the April 2011 payroll in the amount of \$1,062,703.04 and the estimated May 2011 payroll in the amount of \$1,063,000.

LEAVE OF
ABSENCE

Name	Position	Program	Type of Leave	Effective Date
Christine Hanley	Paraeducator	Destiny	FMLA	5/3-6/3/11
Colette Doyle	Paraeducator	Transition	Medical	4/12-6/3/11

RESIGNATION
OF ESP

Name	Position	Program	Effective	Comment
Danielle Allen	Paraeducator	CD Elem/HS	7/28/11	

EMPLOYMENT OF
PROFESSIONAL
STAFF

Name	Position	Program	Start Date	Step/Col.	Salary	Notes
Sara Ruggio	Social Worker	Braun	8/10/2011	6/6	\$50,593	Rehired
Abigail Kellermann	Social Worker	CD Program	8/10/2011	3/6	\$46,483	Rehired

EMPLOYMENT OF
ESP

Name	Position	Program	Start Date	Step/Col.	Salary	Notes
Mary Ann Collins	Secretary	Transition/DRS	8/10/2011	O	\$32,326	Rehired

ESP STAFF
INTENT TO
RETIRE

Intent to retire from Lorene Mason, Paraeducator, at the end of the 2011-12 school year, pursuant to the terms of the current Collective Bargaining Agreement.

PROFESSIONAL
STAFF INTENT
TO RETIRE

Intent to retire from Monika Joyce, Special Education Teacher, effective July 26, 2011. Intent to retire from Mary Burruss, at the end of the 2010-2011 school year, Elizabeth Sullivan, Special Education Teacher, at the end of the 2013-14 school year, and Karen Annichiarico, Speech & Language Pathologist, at the end of the 2014-15 school year, pursuant to the current terms Collective Bargaining Agreement.

OTHER ACTION
ITEMS

TRANSITION
BUILDING
PURCHASE

Approve the disbursement of \$2,300,000.00 from the Cooperative's fund balance towards the purchase of the Transition building.

Motion was made by Dr. Dubec, seconded by Dr. Doebert. On roll call, the following voted aye: Ricker, Dubec, Jebens, Longo, Mason, Hoyda, Doebert, Kendall, and Gay. Naves, none, whereupon the Chairman declared the motion carried.

TRANSITION
BUILDING
PURCHASE
AGREEMENT

Authorize Mr. Tage Shumway to sign the purchase agreement and any other closing statements towards the \$2,300,000.00 purchase of the Transition building.

FORMAL BID FOR TRANSITION PARKING LOT IMPROVEMENTS Authorize the Business Manager to publicly bid for the blacktop renovation at the Transition building.

ADMINISTRATIVE ASSESSMENT Approve the Administrative Assessment calculation changes and the allocation of FY10 interest and fund balance towards the FY12 Administrative Assessment.
Motion was made by Dr. Ricker, seconded by Dr. Doebert. On roll call, the following voted aye: Ricker, Dubec, Jebens, Longo, Mason, Hoyda, Doebert, Kendall, and Gay. Nayes, none, whereupon the Chairman declared the motion carried.

BREMEN TOWNSHIP TREASURERS' OFFICE EXPENSES Approve the second installment of \$19,441.61 for Bremen Township Treasurers' Office expense.
Motion was made by Dr. Ricker, seconded by Mr. Jebens. On roll call, the following voted aye: Ricker, Dubec, Jebens, Mason, Hoyda, Doebert, Kendall, and Gay. Nayes, Longo, whereupon the Chairman declared the motion carried.

2011 ESY CLASSROOM LEASES Approve the additional 2011 ESY classroom leases. The total lease amount will be \$1,767.96.

FY11 AUDIT The Board recommends that the Business Manager request proposals for audit services.
Motion was made by Dr. Hoyda, seconded by Dr. Gay. On roll call, the following voted aye: Ricker, Dubec, Jebens, Longo, Mason, Hoyda, Doebert, Kendall, and Gay. Nayes, none, whereupon the Chairman declared the motion carried.

CONTRACT FOR ACTUARIAL SERVICES Authorize the Business Manager to sign the contract for FY11 actuarial services with Clarity in Numbers, LLC.

BUS LEASE Authorize the Business Manager to sign a bus lease contract with Midwest Transit for \$11,200 per year for a three year term.
Motion was made by Dr. Dubec, seconded by Ms. Mason. On roll call, the following voted aye: Ricker, Dubec, Jebens, Longo, Mason, Hoyda, Doebert, Kendall, and Gay. Nayes, none, whereupon the Chairman declared the motion carried.

FY12 IDEA FLOW THROUGH GRANT Approve the amount of \$199,804 for the Cooperative's IDEA sub-grant.

INFINITEC
MEMBERSHIP

Approve the Infnitec membership for FY12 for a projected cost of \$17,524.10 based upon the number of students enrolled in member districts according to the Fall Housing report.

POLICY UPDATES

Approve the presented new or revised policies based upon updates from the IASB PRESS. *Motion was made by Dr. Doebert, seconded by Dr. Hoyda. On roll call, the following voted aye: Ricker, Dubec, Jebens, Longo, Mason, Hoyda, Doebert, Kendall, and Gay. Naves, none, whereupon the Chairman declared the motion carried.*

FY12 ADVOCATE
SUBURBAN
HOSPITAL

Permission to sign an agreement with Advocate South Suburban Hospital to secure a TEP site for FY12, contingent upon review and approval of the Board's attorney.

CONSENT
VOTE

Motion was made by Dr. Doebert, seconded by Mr. Jebens. On roll call, the following voted aye: Ricker, Dubec, Longo, Jebens, Mason, Hoyda, Doebert, Kendall, and Gay. Naves, none, whereupon the Chairman declared the motion carried.

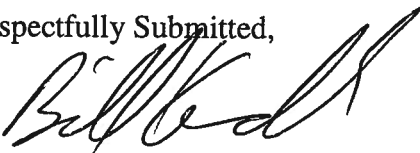
BOARD
REPORTS

Dr. Longo reminded the Board about the recognition and retirement IASA breakfast that will be held on May 19th. She also discussed pension reform.

ADJOURNMENT

There being no further business, *motion was made by Dr. Doebert, seconded by Dr. Hoyda that the meeting adjourn at 1:09 p.m. On voice vote, the motion carried.*

Respectfully Submitted,



Dr. Bill Kendall
Secretary Protem