

MINUTES OF THE SWCCCASE
BOARD OF DIRECTOR'S MEETING
NOVEMBER 10, 2010

CALL TO ORDER A regular meeting of the Board of Directors of the Southwest Cook County Cooperative Association for Special Education was called to order at 12:07 pm on Wednesday, November 10, 2010, by Dr. Margaret Longo, who presided as Chairman. The meeting was held in the Learning Links Rooms of Southwest Cooperative in Oak Forest, Illinois.

ROLL CALL On roll call, the following members were found to be present: Dr. Sandra Doebert (210), Dr. Joseph Dubec (118), Dr. James Gay (230), Dr. Margaret Longo (142), Mr. Allen Jebens (145), Mr. Tom O'Malley (228), Dr. Kenneth Sorrick (117), Dr. Earline Scott (160), and Mrs. Barbara Mason (159). Absent: Dr. Tim Ricker (113a), Dr. Bill Kendall (228), and Dr. Marion Hoyda (146). Also present: Dr. Gineen O'Neil, Executive Director, Ms. Christina Sepiol, Assistant Director and Mr. Tage Shumway, Business Manager.

RECOGNITION OF THE PUBLIC CONSENT AGENDA ITEMS Mr. Alan Sraga attorney for SWCCCASE and Mr. Ed McCormick of Mulcahy, Pauritsch, Salvador & Co., LTD. for the discussion of the SWCCCASE audit.

Motion was made by Dr. Gay, seconded by Mr. Jebens that upon the recommendation of the Executive Director, the following items be considered under a consent agenda, unless otherwise requested by the Board: Approval of Minutes of October 13, 2010 Board of Directors Meeting and Closed Session, Approval of Invoices and Payroll, and Personnel Items. On roll call, the following voted aye: Sorrick, Dubec, Jebens, Mason, Scott, Doebert, O'Malley, and Gay. Nays, none, whereupon the Chairman declared the motion carried.

CLOSED SESSION *Motion was made by Dr. Doebert, seconded by Dr. Scott that the Board move to closed session at 12:15 p.m. for the purpose of discussion of the appointment, employment, compensation, discipline, performance, or dismissal of collective negotiating between the Cooperative and its employees or their representatives, or deliberations concerning salary schedules for the one or more classes of employees. 5 ILC 120/2 (c)(2). Collective negotiating between the Cooperative and its employees or their representatives, or deliberations concerning salary schedules for the one or more classes of employees. 5 ILC 120/2 (c)(2). The purchase or lease of real property for the use of the Cooperative, including meetings held for the purpose of discussing whether a particular parcel should be acquired. 5 ILCS 120/2 (c)(5).*

On roll call, the following voted aye: Sorrick, Dubec, Longo, Jebens, Mason, Scott, Doebert, Gay and O'Malley. Nays, none, whereupon the Chairman declared the motion carried.

OPEN
SESSION

Motion was made by Dr. Doebert, seconded by Dr. Sorrick that the Board members return to open session at 1:30 p.m. On voice vote the motion carried.

REPORT OF
THE
BUSINESS
MANAGER

Mr. Shumway presented the monthly Statement of Position, showing an ending balance of \$9,287,620.44 as of October 31, 2010. He also commented on revenue and expense summaries for the month.

REPORT
OF THE
ASSISTANT
DIRECTOR
SPECIAL
OLYMPICS

Ms. Sepiol reported that on November 3, 2010, approximately 26 SWCCCASE student athletes participated in the M.A.T.P. Special Olympics held at Moraine Valley Community College. All participants received medals for their outstanding performances. A special thanks goes out to Carol Kyle, our adaptive physical education teacher, for coordinating SWCCCASE's participation in the day's activities.

APPROVE THE
CONSENT
AGENDA

Motion was made by Dr. Doebert, seconded by Mr. Jebens, that the following items be approved under the consent agenda:

APPROVAL OF
MINUTES

Minutes of the October 13, 2010 regular meeting of the Board of Directors, as well as the closed session minutes of the same date.

APPROVAL OF
INVOICES AND
PAYROLL

The November 2010 invoices in the amount of \$167,086.04, the October 2010 payroll in the amount of \$1,048,875.05 and the estimated November 2010 payroll in the amount of \$1,049,000.

RESIGNATION
OF ESP

Name	Position	Program	Effective	Comment
Amber Zipsie	Paraeducator	Destiny	10/29/2010	
Nicole Steffen	Paraeducator	CD Elementary	10/19/2010	
Lauren Pufahl	Paraeducator	CD Elementary	12/22/10	

REQUEST FOR
LEAVE OF
ABSENCE

Name	Position	Type of Leave	Effective Date	Comment
Kristie Olmetti	Paraeducator	Professional	1/18/11-4/29/11	
Kathie Piccirillo	Secretary	FMLA	11/1-11/29/10	
Nikisha Fuglestad	Paraeducator	FMLA	11/8-12/6/10	

EMPLOYMENT
OF
EDUCATIONAL
SUPPORT
STAFF

Name	Position	Program	Start Date	Step/ Col.	Annual Salary	Assignment/ Notes
Nicole Mitchell	Paraeducator	CD Elem.	10/18/10	1/5	\$17,063 prorated to \$13,103.63 for 139 days	Replaces Kim Pyle

CONTRACTUAL
SERVICE
PROVIDER

Service Provider	Position	Period of Service	Rate of Pay
Donald Lalky	Van Driver	10/25-6/30/11	\$11.50 per hour

CONTRACTUAL
SERVICES FY11

Related Service Provider	Agency	Program	Rate
Occupational Therapist	EBS	Communication Development	\$69/hour

REQUEST FOR
ADDITIONAL
STAFF

Approve the request for an additional .2 FTE Occupational Therapist and .5 FTE Physical Therapist for the 2010-11 school year.

REQUEST FOR
ADDITIONAL
VAN DRIVERS

Approve the request for an additional 7 part time van drivers to meet the needs of SWCCCASE students.

OTHER
ACTION
ITEMS
FY10 AUDIT

Approve the FY10 audit as presented.

FY11
CLASSROOM
LEASES

Approve the FY11 classroom leases.

403(B) TAX
SHELTERED
ANNUITY

Approve the payment of the contributions not properly credited by Gatekeeper to employee accounts. This payment will include lost investment opportunity over the interim period based on IRS regulations.

FOOD ALLERGY
MANAGEMENT
PROGRAM
POLICY

Approve the first reading of the Food Allergy Management Program policy.

CONSENT
VOTE

On roll call, the following voted aye: Ricker, Sorrick, Dubec, Jebens, Hoyda, Mason, Scott, Doebert, O'Malley, and Gay. Naves, none, whereupon the Chairman declared the motion carried.

BOARD
REPORTS

Dr. Longo reminded the Board about the IAASE meeting on November 12th located at the Midlothian Country Club. The objective of the meeting would be a pension survey.
Dr. Longo also discussed litigation of the Bremen treasurer's office.
Dr. O'Neil received an official notice that Oak Forest Hospital will be closing. SWCCCASE will look for other sites for employment for our TEP program.

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ADJOURNMENT There being no further business, *motion was made by Dr. Doebert, seconded by Mr. O'Malley that the meeting adjourn at 1:55 p.m. On voice vote, the motion carried.*

Respectfully submitted,



Dr. Earline Scott
Secretary