

**MINUTES OF THE SWCCCASE
BOARD OF DIRECTOR'S MEETING
OCTOBER 13, 2010**

- CALL TO ORDER** A regular meeting of the Board of Directors of the Southwest Cook County Cooperative Association for Special Education was called to order at 12:05 pm on Wednesday, October 13, 2010, by Dr. Margaret Longo, who presided as Chairman. The meeting was held in the Learning Links Rooms of Southwest Cooperative in Oak Forest, Illinois.
- ROLL CALL** On roll call, the following members were found to be present: Dr. Sandra Doebert (210), Dr. Joseph Dubec (118), Dr. James Gay (230), Dr. Margaret Longo (142), Mr. Allen Jebens (145), Mr. Tom O'Malley (228) and Dr. Tim Ricker (113a), Dr. Kenneth Sorrick (117), Dr. Earline Scott (160), Dr. Marion Hoyda (146) arrived 12:16 pm and Mrs. Barbara Mason (159) arrived 12:12 pm. Absent: Dr. Bill Kendall (228). Also present: Dr. Gineen O'Neil, Executive Director, Ms. Christina Sepiol, Assistant Director and Mr. Tague Shumway, Business Manager.
- RECOGNITION OF THE PUBLIC** Ms. Christine Rifkin, a teacher at the Transition Program, was present for being highlighted in a news segment that salutes great teachers. Judy Boyens, Program Supervisor, and Rueben Prince, Union President, were also present.
- CONSENT AGENDA ITEMS** *Motion was made by Dr. Scott, seconded by Mr. Jebens that upon the recommendation of the Executive Director, the following items be considered under a consent agenda, unless otherwise requested by the Board: Approval of Minutes of September 15, 2010 Board of Directors Meeting and Closed Session, Approval of Invoices and Payroll, and Personnel Items. On roll call, the following voted aye: Ricker, Sorrick, Dubec, Jebens, Scott, Doebert, O'Malley, and Gay. Nays, none, whereupon the Chairman declared the motion carried.*
- CLOSED SESSION** *Motion was made by Dr. Doebert, seconded by Dr. Dubec that the Board move to closed session at 12:10 p.m. for the purpose of discussion of the appointment, employment, compensation, discipline, performance, or dismissal of collective negotiating between the Cooperative and its employees or their representatives, or deliberations concerning salary schedules for the one or more classes of employees. 5 ILC 120/2 (c)(2). Collective negotiating between the Cooperative and its employees or their representatives, or deliberations concerning salary schedules for the one or more classes of employees. 5 ILC 120/2 (c)(2). The purchase or lease of real property for the use of the Cooperative, including meetings held for the purpose of discussing whether a particular parcel should be acquired. 5 ILCS 120/2 (c)(5). Litigation, when an action against, affecting or on behalf of the particular Cooperative has been filed and is pending before a court or administrative tribunal, or when the Cooperative finds that an action is probable or imminent, in which case the basis for the finding shall be recorded and entered into the closed meeting minutes. 5 ILCS 120/2 (c)(11).*
On roll call, the following voted aye: Ricker, Sorrick, Longo, Scott, Dubec, Jebens, Gay, Doebert and O'Malley. Nays, none, whereupon the Chairman declared the motion carried.

"Opening the world through education to children and young adults with diverse abilities"

OPEN
SESSION

Motion was made by Dr. Gay, seconded by Dr. Duebec that the Board members return to open session at 1:03 p.m. On voice vote the motion carried.

REPORT OF
THE
BUSINESS
MANAGER

Mr. Shumway presented the monthly Statement of Position, showing an ending balance of \$8,805,086.87 as of September 30, 2010. He also commented on revenue and expense summaries for the month.

2009-10
SPECIAL
EDUCATION
EXCESS COST
PAYMENT

Mr. Shumway submitted information from Tim Imler stating the 2009-2010 Special Education Excess Cost payment has been calculated and vouchered on September 28, 2010 to all districts with eligible students. The statewide breakdown of the students, claims, reimbursement, and proration were provided.

FY10
ACTUAL
TUITION/
RATE

The actual costs for FY10 tuition and services were provided to the Board. FY10 tuition/rates were adjusted on October's tuition bill.

STUDENT
TRANSPOR-
TATION

Mr. Shumway reported that the Cooperative will not be purchasing any "multifunction school activity buses" (MFSAB) for student transportation due to ISBE guidelines. The Cooperative is soliciting quotes for the possible lease of a yellow school bus designed to transport 15 passengers or less.

REPORT
OF THE
ASSISTANT
DIRECTOR
SOCIAL
THINKING
CONFERENCE

Ms. Sepiol reported that on October 6, 2010, SWCCCASE sponsored a Social Thinking conference with guest speaker Michelle Garcia-Winner. The conference was attended by over 330 staff members, parents, community members and district personnel. Feedback from all participants was positive and SWCCCASE hopes to be able to offer this opportunity on an annual basis.

REPORT
OF THE
DIRECTOR
GENERAL
EDUCATION
CLASS 70/30
DEVIATION

Dr. O'Neil discussed that ISBE has released new on-line forms for districts to request deviations to the 70/30 rule. The information requested includes a rationale, classroom enrollments (general education vs. special education students), the types of IEP services the students receive, specific classroom information, a general education teacher assessment overview, a special education teacher assessment overview. The teacher assessment overviews can be submitted directly to ISBE for confidentiality purposes. If a deviation request is denied the district will be informed via email, followed by a letter. The district will be required to submit a written explanation of how a FAPE is being provided. At the end of the school year, the building level administrator and the classroom teacher must complete a post evaluation form for each class and submit it to ISBE by June 30, 2011.

CLASS SIZE/AGE RANGE DEVIATION Dr. O'Neil reported that ISBE has released new on-line forms for districts to request deviations to class size/age range. These forms must be submitted when a special education classroom exceeds the class size or age range as indicated in 23 IAC 226.730(b) and 23 IAC 226.720(b). Deviations must be requested for special education instructional classrooms that are in session during the school year or ESY. They do not apply to resource classrooms. All deviations must be approved prior to implementation. Once a deviation is approved, any change that results in an increase in class size or age range beyond what has been approved requires further approval from ISBE.

ACCOMMODATIONS MODIFICATIONS WORKGROUP In response to district needs, a workgroup was formed to study the use of accommodations and modifications for students with disabilities. The workgroup, comprised of thirty teachers and administrators from the Cooperative and member districts, met on October 7, 2010. The goal of the workgroup is to produce practical consistent resources for member districts to utilize when selecting, administering and evaluating the use of accommodation and modifications for instruction and assessment of students with disabilities. The group will be collecting additional data and will be meeting on November 16, 2010 to continue work on this project.

ARTICLES OF JOINT AGREEMENT It was requested by a Board Member that the Board of Directors discuss Article IV, Section A-3 of the SWCCCASE Articles of Joint Agreement (AJA): "Each cooperating district superintendent of schools shall be responsible for the fulfillment of all of the duties of the Board of Directors and any additional duties as a Board officer or committee member. Each cooperating district superintendent shall attend Board of Director meetings and the meetings of those committees to which the superintendent is appointed. A member district superintendent may designate, in writing, another district administrator who does not serve as the district's director of special education to attend Board of Director meetings and the meetings of those committees to which the superintendent is appointed." The Board discussed this portion of the AJA and no changes were recommended.

APPROVE THE CONSENT AGENDA *Motion was made by Dr. Doebert, seconded by Dr. Hoyda, that the following items be approved under the consent agenda:*

APPROVAL OF MINUTES Minutes of the September 15, 2010 regular meeting of the Board of Directors, as well as the closed session minutes of the same date.

APPROVAL OF INVOICES AND PAYROLL The October 2010 invoices in the amount of \$383,089.44, the September 2010 payroll in the amount of \$1,045,686.16 and the estimated October 2010 payroll in the amount of \$1,045,700.

RESIGNATION OF ESP

Name	Position	Program	Effective	Comment
Melanie Jones	Paraeducator	Transition	9/17/10	

REQUEST FOR
LEAVE OF
ABSENCE

Name	Position	Type of Leave	Effective Date	Comment
Elizabeth Vimarco	Paraeducator/Transition	FMLA	8/17-9/14/10	Paid
Kellie Panozzo	Paraeducator/Destiny	FMLA	9/13-10/1/10	Paid

EMPLOYMENT
OF
PROFESSIONAL
STAFF

Name	Position	Program	Start Date	Step/ Col.	Annual Salary	Assignment/ Notes
Mary Pels	Behavior Specialist	Services	10/8/10	n/a	\$260 per day not to exceed 60 days	Replaces Linsey Sabielny

EMPLOYMENT
OF
EDUCATIONAL
SUPPORT
STAFF

Name	Position	Program	Start Date	Step/ Col.	Annual Salary	Assignment/ Notes
Nicole Radecki	Paraeducator	DHH H.S.	9/17/10	1/5	\$17,063 prorated to \$16,214.56 for 172 days	New Position
Melissa Castillo	Paraeducator	Destiny	9/15/10	6/5	\$19,776 prorated to \$17,918.59 for 164 days	New Position
Eda Morin	Paraeducator	Transition	9/20/10	1/1	\$13,515 prorated to \$11,648.29 for 156 days	Replaces Erika Silk
Benae Cartright	Paraeducator	Transition	9/20/10	1/5	\$17,063 prorated to \$14,706.23 for 156 days	New Position

SUBSTITUTE
INTERPRETER
RATE

The market rate for substitute interpreters through outside agencies is approximately \$50.00 per hour plus additional costs for travel and short notice. SWCCCASE currently has several retirees who are able and willing to interpret on a substitute basis for \$35.00 per hour. These individuals are familiar with the DHH programs as well as the member districts. They provide a consistent level of service for students needing this important service and are willing to work for a reduced rate as compared to the current market rate.

OTHER
ACTION
ITEMS
FY11 SERVICE
RATES

Approve the FY11 service rates.

CONSENT
VOTE

On roll call, the following voted aye: Ricker, Sorrick, Dubec, Jebens, Hoyda, Mason, Scott, Doebert, O'Malley, and Gay. Nays, none, whereupon the Chairman declared the motion carried.

BOARD
REPORTS

Dr. Longo reminded the Board about the IAASE meeting on November 12th located at the Midlothian Country Club.

Dr. O'Neil announced that the Managers from Walgreens will be invited to join us to the next Board meeting for the jobs they have provided our students. They have named one of our Transition students the Disability Ambassador.

ADJOURNMENT There being no further business, *motion was made by Dr. Dubec, seconded by Mr. Jebens that the meeting adjourn at 1:45 p.m. On voice vote, the motion carried.*

Respectfully submitted,



Dr. Earline Scott
Secretary