

**MINUTES OF THE SWCCCASE
BOARD OF DIRECTOR'S MEETING
FEBRUARY 18, 2010**

- CALL TO ORDER** A regular meeting of the Board of Directors of the Southwest Cook County Cooperative Association for Special Education was called to order at 12:00 pm on Thursday, February 18, 2010, by Dr. Margaret Longo, who presided as Chairman. The meeting was held in the Learning Links Rooms of Southwest Cooperative in Oak Forest, Illinois.
- ROLL CALL** On roll call, the following members were found to be present: Dr. Sandra Doebert (210), Dr. Joseph Dubec (118), Ms. Irene Yuska (230), Mr. Allen Jebens (145), Dr. Margaret Longo (142), Dr. Tim Ricker (113), and Dr. Kenneth Sorrick (117). Absent: Dr. Ronald Wynn (159), Mr. Bill Kendall (228), Dr. Earline Scott (160), and Dr. Marion Hoyda (146). Also present: Dr. Gineen O'Neil, Executive Director, Ms. Christina Sepiol, Assistant Director, and Mr. Tage Shumway, Business Manager.
- RECOGNITION OF THE PUBLIC** No members of the public were present.
- CONSENT AGENDA ITEMS** *Motion was made by Dr. Doebert, seconded by Dr. Dubec that upon the recommendation of the Executive Director, the following items be considered under a consent agenda, unless otherwise requested by the Board: Approval of Minutes of January 13, 2010 Board of Directors Meeting and Closed Session, Approval of Invoices and Payroll, and Personnel Items. On roll call, the following voted aye: Doebert, Dubec, Yuska, Jebens, Longo, Ricker and Sorrick. Nays, none, whereupon the Chairman declared the motion carried.*
- CLOSED SESSION** *Motion was made by Dr. Dubec, seconded by Mr. Jebens, that the Board move to closed session at 12:30 p.m. for the purpose of discussion of the appointment, employment, compensation, discipline, performance, or dismissal of specific employees of the Cooperative or legal counsel for the Cooperative, including hearing testimony on a complaint lodged against an employee or against legal counsel for the Cooperative to determine its validity. 5 ILCS 120/2(c)(1), as amended by P.A. 93-0057 and the purchase or lease of real property for the use of the Cooperative, including meetings held for the purpose of discussing whether a particular parcel should be acquired. 5 ILCS 120/2(c)(5), also collective negotiating between the Cooperative and its employees or their representatives, or deliberations concerning salary schedules for the one or more classes of employees. 5 ILC 120/2 (c)(2). On roll call, the following voted aye: Doebert, Dubec, Yuska, Jebens, Longo, Ricker, and Sorrick. Nays, none, whereupon the Chairman declared the motion carried.*

"Opening the world through education to children and young adults with diverse abilities"

OPEN SESSION	<i>Motion was made by Dr. Doebert, seconded by Mr. Jebens that the Board members return to open session at 12:56 p.m. On voice vote the motion carried.</i>
REPORT OF THE BUSINESS MANAGER	Mr. Shumway presented the monthly Statement of Position, showing an ending balance of \$10,823,147.60 as of January 31, 2010. He also commented on revenue and expense summaries for the month.
ARRA IDEA FLOW-THROUGH GRANT	Mr. Shumway reported that on January 19, 2010, SWCCCASE received the first payment for the FY10 ARRA IDEA Flow-Through grant. He stated three member districts received reimbursement for approved second quarter expenditure reports.
BREMEN TOWNSHIP FY09 INVESTMENT REPORT	The Cooperative recently received the interest earnings for the six-month period January 1, 2009 to June 30, 2009. The total interest earned for FY09 represents a decrease of \$32,155 from the prior year. During the June 2009 meeting, the Board approved the use of FY08 interest income to offset FY10 administration costs. The Finance committee will be asked to consider the continuation of this practice. The cash basis rate of return to all the school districts was 3.30%.
FY10 CLASSROOM LEASES	District 142 will be leasing an additional classroom to the Cooperative due to increasing enrollment at the CD Elementary program at Kerkstra.
REPORT OF THE DIRECTOR ATTORNEY FEES	Dr. O'Neil reported that SWCCCASE received correspondence from Sraga Hauser LLC indicating that their rate will remain the same for FY11.
ISBE RTI FRAMEWORK	In January 2010, ISBE released a document titled "Illinois Special Education Eligibility and Entitlement Procedures and Criteria within a Response to Intervention (RtI) Framework: A Guidance Document. Dr. O'Neil provided the Board with a detailed document that specifically defines procedures that need to be in place.
APPROVE THE CONSENT AGENDA	<i>Motion was made by Dr. Doebert, seconded by Mr. Jebens, that the following items be approved under the consent agenda:</i>
APPROVAL OF MINUTES	Minutes of the January 13, 2010 the regular meeting of the Board of Directors, as well as the closed session minutes of the same date.

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Board of Directors Meeting
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APPROVAL OF
INVOICES AND
PAYROLL

The February 2010 invoices in the amount of \$2,660,606.67, the January 2010 payroll in the amount of \$1,114,194.91 and the estimated February 2010 payroll in the amount of \$1,115,000.00.

APPROVAL OF
EDUCATIONAL
SUPPORT
PERSONNEL

Name	Position	Program	Start Date	Step/ Col.	Annual Salary	Assignment/ Notes
Kelli Cole	Paraeducator	Braun	1/25/2010	1/3	\$15,186 Prorated to \$6,879.85 for 82 days	1:1 Position/replace sub
Lisa Porter	Paraeducator	Transition	2/8/2010	1/5	\$17,063. Prorated to \$6,787.49 for 72 days	New Position
Monica Sherer	Paraeducator	CD Elementary	2/1/2010	1/5	\$17,063. Prorated to \$7,353.06 for 78 days	1:1 Position/replace sub
Daniel Disabato	Custodial/ Maintenance	Operations and Maintenance	2/22/2010	A	\$27,490.32 Prorated to \$9,832.89 for 93 days	Replace Stan Osinski

RESIGNATION
OF ESP

Name	Position	Program	Effective	Comment
Ryan Willett	Paraeducator	Braun Educational Center	2/08/2010	

RESIGNATION
OF
PROFESSIONAL
STAFF

Name	Position	Program	Effective	Comment
Peggy Jasien	OT/r	OT/PT	1/15/2010	Resignation

REQUEST
FOR LEAVE
OF ABSENCE

Name	Position	Type of Leave	Effective Date	Comment
Davina Zbiegien	Paraeducator	FMLA	2/2/10-2/19/10	Unpaid
Lisa Whitcomb	Director's Secretary	Paid/Unpaid Medical Leave	2/2/10-3/17/10	Paid & Unpaid Leave
Jeanette Brown	Paraeducator	FMLA	2/9/10-3/19/10	Unpaid

CERTIFIED
STAFF INTENT
TO RESIGN

Intent to resign from Gina DioGuardi, Program Supervisor for the CD Program at the end of the 2010-11 school year.

OTHER
ACTION
ITEMS –
POLICY
MANUAL

The SWCCCASE administration has worked with ISBE to create a comprehensive policy manual. It has been presented today for a first reading.

CONSENT VOTE *On roll call, the following voted aye: Doebert, Dubec, Yuska, Jebens, Ricker, and Sorrick. Nays, none, whereupon the Chairman declared the motion carried.*

BOARD
REPORTS

ADJOURNMENT *There being no further business, motion was made by Dr. Dubec, seconded by Dr. Sorrick that the meeting adjourn at 1:18 p.m. On voice vote, the motion carried.*

Respectfully submitted,

A handwritten signature in black ink, appearing to read "Tim Ricker", written in a cursive style.

Dr. Tim Ricker
Secretary