

**SOUTHWEST COOK COUNTY COOPERATIVE
ASSOCIATION FOR SPECIAL EDUCATION**

MEDICATION – PARENT GUIDELINES

The following procedural guidelines will state parental responsibilities and requirements for Cooperative students who require medication administration during the regular school day.

1. Medication Authorization form must be completed and signed by both parent and physician for any medications to be administered at school. This includes:
 - a. Long-term prescribed medications
 - b. Short-term prescribed medications
 - c. Over-the-counter medications
 - d. PRN (as necessary) medications.

An updated Medication Authorization form is required any time there is a change in medication, dosage, or time of administration. In the case of long-term medication administration, authorization must be renewed annually.

2. Medication should be brought to school by parent or sent via bus driver.
3. All prescriptions must be in proper pharmacist-labeled containers.
4. Over-the-counter medications must bear original label.
5. Children will not be allowed to take their own medication or have medications in their possession during school hours.

The above procedural guidelines have been established to ensure safe and effective medication administration practices.