



Learning Links Registration Instructions

1 View Course Offerings

Select the name of the event for a full descriptor of the event. Click the “Register Now” link at the bottom of the page.

Listing of Events | Login | Create Account |

Professional Development Offerings

Below is a list of current offerings with a brief course description. Please select the title of the class to view the course details and register. In order to register, you must log in to your account. New users must create an account using the link above.

All Categories | View Events

Month	Date	Upcoming Event
August	8/20/2009 4:00 PM - 5:15 PM	New Staff Orientation Attention all new employees! This session is a required session for all new employees and will focus on important SWCCCASE policies/procedures.
	8/24/2009 8:30 AM - 8/25/2009 3:30 PM	CPI Initial Training The Nonviolent Crisis Intervention Training Program teaches participants how to intervene with another person to address behavior that may escalate into disruptive or even violent incidents. The goal is to intervene in a way that provides for the care, welfare, safety and security of all who are involved in a crisis situation.
	8/26/2009 12:30 PM - 3:30 PM	CPI Refresher Workshop The Nonviolent Crisis Intervention Training Program teaches participants how to intervene with another person to address behavior that may escalate into disruptive or even violent incidents. This training is a refresher workshop for participants who have already completed the full 2-day initial CPI training.
	8/27/2009 4:00 PM - 5:15 PM	Easy IEP for the CD Program This Program Meeting will provide an introductory training in using the eas/IEP program to maintain caseloads, develop IEP's, update goals and objectives, and track related services. This meeting is required for all certified CD staff and open to interested CD paraeducators. This meeting is CLOSED to anyone outside of the CD program.
September	9/2/2009 8:00 AM - 11:00 AM	CPI Refresher Workshop

Listing of Events | Login | Create Account |

New Staff Orientation

Thursday, August 20, 2009 4:00 PM to 5:15 PM

Learning Links 213

Attention all new employees! This session is a required session for all new employees and will focus on important SWCCCASE policies/procedures. Staff will learn how to access email accounts, register for Learning Links sessions, and more. You are only required to attend one of the several New Staff Orientation meetings offered this school year.

Instructor Information:
Erin Hackett earned her Bachelor's Degree from Illinois State University and her Master's in Educational Administration from Governors State University. She has been working in the field of Special Education for 15 years in various roles. Erin currently serves as a program supervisor for Southwest Cooperative where she has worked for the past 11 years. Erin is also an adjunct instructor for Lewis University in Romeoville, Illinois.

[Register Now - Individual Registration](#)

2 Create an Account

Complete all of the information and select the “Save Changes and Create Account” button at the bottom of the page.

[Listing of Events](#) | [Login](#) | [Create Account](#) | 



The following information is for your account setup only and does **not** register you for any events.

Use your email address as your login ID.


All Information is Required

First Name:	<input type="text"/>
Last Name:	<input type="text"/>
Login ID:	<input type="text"/> <small>Minimum six characters</small>
Password:	<input type="password"/> <small>Minimum six characters</small>
Re-type Password:	<input type="password"/>
Phone Number:	<input type="text"/>
Email Address:	<input type="text"/>
Address:	<input type="text"/>
	<input type="text"/>
City:	<input type="text"/>
State:	<input type="text"/>
Zip:	<input type="text"/>
<input type="button" value="Save Changes and Create Account"/>	

3 Submit Registration

Select the appropriate answer to the final question and select the “Submit Registration” button at the bottom of the page

First Name:	Laurie
Last Name:	Catanzaro
Phone Number:	708-342-5343 {xxx-xxx-xxxx}
Login (Use Email Address):	lcatanzaro@swcccase.org
Retype Login (Use Email Address):	lcatanzaro@swcccase.org
Address:	15949 Latrobe
City:	Oak Forest
State:	IL
Zip:	60452
Please select your district or cooperative:	Southwest Cooperative
Please choose the item which best describes you:	Office Staff
Special accommodations are required. Please select from following options :	<input type="checkbox"/> Sign language interpreter <input type="checkbox"/> Large print materials <input type="checkbox"/> Braille materials <input type="checkbox"/> If other email learninglinks@swcccase.org
If you are not a SWCCCASE employee, a member district employee, a parent of a SWCCCASE or member district student, or a community member of one of our member districts, please select this option.	<input type="radio"/> I am not affiliated with SWCCCASE or member district \$25.00 <input checked="" type="radio"/> I am from SWCCCASE or member district \$0.00



4 Checkout!

Be sure to click the “Click Here to Checkout Now” button at the bottom of the page. Your registration **will not be processed** unless you checkout.

Welcome: Laurie Catanzaro [Listing of Events](#) [Logout](#) [My Account](#) [View Cart](#) [Checkout](#) Pending Registrations: 1



Your Cart Contents

Options	Name	Events	Status	Balance
[Edit] [Cancel]	Laurie Catanzaro	9/8/2009 - Just for Paras: Microsoft Word - A Two Part Series	Pending - Confirmed	\$0.00
				Balance Due: \$0.00

Checkout!

[Click Here to Checkout Now](#)

[Click Here to See List of Events](#)



Registration Completed!

Once you check out you will receive a statement that your registration is confirmed for that event.

Welcome: Laurie Catanzaro [Listing of Events](#) [Logout](#) [My Account](#) Pending Registrations: 0



Your registration has been processed.
Thank you for participating in Learning Links at Southwest Cooperative.

STATEMENT

Date	Description	Event	Status	Total
7/29/2009	Registration - Laurie Catanzaro	9/8/2009 - Just for Paras: Microsoft Word - A Two Part Series	Confirmed	\$0.00
			Balance Due:	\$0.00