

**MINUTES OF THE SWCCCASE  
BOARD OF DIRECTOR'S MEETING  
FEBRUARY 9, 2011**

- CALL TO ORDER** A regular meeting of the Board of Directors of the Southwest Cook County Cooperative Association for Special Education was called to order at 12:05 pm on Wednesday, February 9, 2011, by Dr. Margaret Longo, who presided as Chairman. The meeting was held in the Learning Links Rooms of Southwest Cooperative in Oak Forest, Illinois.
- ROLL CALL** On roll call, the following members were found to be present: Dr. Tim Ricker (113a) arrived at 12:07 pm, Dr. Kenneth Sorrick (117), Dr. Joseph Dubec (118), Dr. Margaret Longo (142), Mr. Allen Jebens (145) arrived at 12:07 pm, Dr. Earline Scott (160), Dr. Sandra Doebert (210), Dr. Bill Kendall (228) and Dr. James Gay (230). Absent: Dr. Marion Hoyda (146), Mrs. Barbara Mason (159). Also present: Dr. Gineen O'Neil, Executive Director and Mr. Tage Shumway, Business Manager.
- RECOGNITION OF THE PUBLIC** Mr. Alan Sraga attorney for SWCCCASE.
- CONSENT AGENDA ITEMS** *Motion was made by Dr. Doebert seconded by Dr. Gay that upon the recommendation of the Executive Director, the following items be considered under a consent agenda, unless otherwise requested by the Board: Approval of Minutes of January 12, 2011 Board of Directors Meeting and Closed Session, Approval of Invoices and Payroll, and Personnel items. On roll call, the following voted aye: Sorrick, Dubec, Longo, Jebens, Scott, Doebert, and Gay. Nays, none, whereupon the Chairman declared the motion carried.*
- CLOSED SESSION** *Motion was made by Dr. Ricker seconded by Dr. Sorrick that the Board move to closed session at 12:20 p.m. for the purpose of discussing the following: collective negotiating between the Cooperative and its employees or their representatives, or deliberations concerning salary schedules for the one or more classes of employees 5 ILC 120/2 (c)(2); The purchase or lease of real property for the use of the Cooperative, including meetings held for the purpose of discussing whether a particular parcel should be acquired. 5 ILCS 120/2 (c)(5); The appointment, employment, compensation, discipline, performance, or dismissal of specific employees of the Cooperative or legal counsel for the Cooperative, including hearing testimony on a complaint lodged against an employee or against legal counsel for the Cooperative to determine its validity. 5 ILCS 120/2(c)(1), as amended by P.A. 93-0057; and discussion of the Executive Directors contract. On roll call, the following voted aye: Ricker, Sorrick, Dubec, Longo, Jebens, Scott, Doebert, and Gay. Nays, none, whereupon the Chairman declared the motion carried.*

---

*"Opening the world through education to children and young adults with diverse abilities"*

---

OPEN  
SESSION

*Motion was made by Mr. Jebens, seconded by Dr. Gay that the Board members return to open session at 1:45 p.m. On voice vote the motion carried.*

REPORT OF  
THE  
BUSINESS  
MANAGER

Mr. Shumway presented the monthly Statement of Position, showing an ending balance of \$6,573,979.77 as of January 31, 2011. He also commented on revenue and expense summaries for the month.

FY12 BUDGET  
CALENDAR

The first meeting of the SWCCCASE Finance Committee is scheduled to meet before the March 9<sup>th</sup> Board meeting. This will be the first meeting to discuss the FY12 budget. The FY12 budget development timeline and Finance Committee schedule was presented to the Board.

REPORT  
OF THE  
ASSISTANT  
DIRECTOR  
SUBSTITUTE  
HIRING

Effective January 1, 2011, the *Illinois School Code* was amended to require that substitute teachers must register with the regional superintendent of school in educational service regions where the person will be employed. The ISC-4 is currently investigating whether cooperatives can continue to provide their own fingerprinting/background check service. Ms. Sepiol will keep the Board apprised of changes as they are made known to SWCCCASE.

REPORT OF  
THE  
DIRECTOR  
OAK FOREST  
HOSPITAL

Oak Forest Hospital has been a work site for the SWCCCASE Transitional Employment Program (TEP). High School students from D228 and D230 have been employed at this site for many years. In a letter dated January 19, 2011, SWCCCASE was informed that Oak Forest Hospital will be transitioning from an inpatient hospital to a Regional Outpatient Center. Due to this change, they will not be renewing our contract. The SWCCCASE Administration anticipated this change and has been working to secure another site for the program. Additional information regarding a new site will be presented at a future meeting.

APPROVE THE  
CONSENT  
AGENDA

*Motion was made by Dr. Doebert, seconded by Dr. Dubec, that the following items be approved under the consent agenda:*

APPROVAL OF  
MINUTES

Minutes of the February 9, 2011 regular meeting of the Board of Directors, as well as the closed session minutes of the same date.

APPROVAL OF  
INVOICES AND  
PAYROLL

The February 2011 invoices in the amount of \$2,147,101.77, the January 2010 payroll in the amount of \$1,061,323.84 and the estimated February 2011 payroll in the amount of \$1,062,000.

EMPLOYMENT  
OF PROFESSIONAL  
STAFF

Name	Position	Program	Start Date	Step/Col.	Annual Salary	Assignment/Notes
Candace Bohn	Behavior Consultant	Services	2/4/11	n/a	\$260 per day not to exceed 60 days	Replace Patricia Hooper

LEAVE OF  
ABSENCE

Name	Position	Program	Type of Leave	Effective Date
Mary Burruss	DHH Itinerant	DHH	FMLA	1/24-2/21/11
Donna Ebbens	Paraeducator	Destiny	FMLA	1/5-4/5/11
Kathie Piccirillo	Secretary	Admin	FMLA	1/11-3/11/11
Lisa Tegelar	Paraeducator	Transition	FMLA	1/26-2/1/11
Kathy Mergenthaler	Paraeducator	CD Elem.	FMLA	12/17/10-1/21/11
Jan Buckman	Secretary	Admin	FMLA	12/28/10-1/24/11
Angela Christy	Paraeducator	Transition	FMLA	1/6-4/5/11
Colette Doyle	Paraeducator	Transition	Medical	1/7-2/7/11
Ali Elayyan	Paraeducator	Destiny	Professional	3/7-6/10-11

CONTRACTUAL  
SERVICE  
PROVIDER

Service Provider	Position	Period of Service	Rate of Pay
John Grande	Van Driver	1/10-6/30/11	\$11.50 per hour
Stephanie Jones	Van Driver	1/31-6/30/11	\$11.50 per hour

REQUEST FOR  
ADDITIONAL  
STAFF

Approve the request for an additional .2 FTE Occupational Therapist for the 2010-11 school year.

FY12  
PARTICIPATION  
IN COOPERATIVE  
PROGRAMS

Approve District 228 to alter its participation in Cooperative Programming for FY12.

LEASE/PURCHASE  
OF BUILDING

Approve the amendment of the lease and approve the purchase/sale agreement for the Transition site located at 14535 John Humphrey Drive, Orland Park, Illinois.

MEMORANDUM  
OF  
UNDERSTANDING

Approve the memorandum of understanding.

BOARD  
REPORTS

Dr. Longo discussed pension reform.  
Dr. O'Neil announced that a student from District 230 won an Infinitec Award. The award dinner will be held in March. She also announced that Teri Engler, attorney with Sruga Hauser, LLC will host a workshop that will focus on the care of students with diabetes. The workshop will be held at SWCCCASE on March 22 from 9 – 11 am.

ADJOURNMENT There being no further business, *motion was made by Dr. Sorrick, seconded by Dr. Doebert that the meeting adjourn at 2:03 p.m. On voice vote, the motion carried.*

Minutes of the  
Board of Directors Meeting  
February 9, 2011  
Page 4

Respectfully submitted,

*Dr. Earline Scott*

Dr. Earline Scott  
Secretary