

MINUTES OF THE SWCCCASE
BOARD OF DIRECTOR'S MEETING
NOVEMBER 10, 2009

- CALL TO ORDER** A regular meeting of the Board of Directors of the Southwest Cook County Cooperative Association for Special Education was called to order at 12:05 pm on Tuesday, November 10, 2009, by Dr. Margaret Longo, who presided as Chairman. The meeting was held in the Learning Links Rooms of Southwest Cooperative in Oak Forest, Illinois.
- ROLL CALL** On roll call, the following members were found to be present: Dr. James Gay (230), Mr. Allen Jebens (145), Mr. Bill Kendall (228), Dr. Earline Scott (160), Mrs. Christi Flores (210), Dr. Tim Ricker, and Dr. Kenneth Sorrick (117). Dr. Ronald Wynn arrived at 12:12 pm. Absent: Dr. Joseph Dubec (118). Also present: Dr. Gineen O'Neil, Executive Director, Ms. Christina Sepiol, Assistant Director, and Mr. Tage Shumway, Business Manager.
- RECOGNITION OF THE PUBLIC** No members of the public were present.
- CONSENT AGENDA ITEMS** *Motion was made by Dr. Hoyda, seconded by Dr. Gay, that upon the recommendation of the Executive Director, the following items be considered under a consent agenda, unless otherwise requested by the Board: Approval of Minutes of October 14, 2009 Board of Directors Meeting and Closed Session, Approval of Invoices and Payroll, Personnel Items, and request for additional staff. On roll call, the following voted aye: Flores, Gay, Hoyda, Jebens, Kendall, Longo, Ricker, Sorrick, and Scott. Nays, none, whereupon the Chairman declared the motion carried.*
- CLOSED SESSION** *Motion was made by Dr. Ricker, seconded by Dr. Hoyda, that the Board move to closed session at 12:08 p.m. for the purpose of discussion of the appointment, employment, compensation, discipline, performance, or dismissal of specific employees of the Cooperative or legal counsel for the Cooperative, including hearing testimony on a complaint lodged against an employee or against legal counsel for the Cooperative to determine its validity. 5 ILCS 120/2(c)(1), as amended by P.A. 93-0057 and the purchase or lease of real property for the use of the Cooperative, including meetings held for the purpose of discussing whether a particular parcel should be acquired. 5 ILCS 120/2(c)(5). On roll call, the following voted aye: Flores, Gay, Hoyda, Jebens, Kendall, Longo, Ricker, Scott, and Sorrick. Nays, none, whereupon the Chairman declared the motion carried.*

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OPEN SESSION *Motion was made by Dr. Ricker, seconded by Mrs. Flores that the Board members return to open session at 12:25 p.m. On voice vote the motion carried.*

REPORT OF THE BUSINESS MANAGER Mr. Shumway presented the monthly Statement of Position, showing an ending balance of \$9,473,990.37 as of October 31, 2009. He also commented on revenue and expense summaries for the month.

DIRECTOR'S REPORT ARTICLES OF JOINT AGREEMENT Dr. O'Neil reported that due to the last legislative session the Board would be required to amend its Articles of Joint Agreement. She stated Mr. Sraga would have a draft to her by the end of this week or early next week. Dr. Longo suggested a committee to work on the amendments. The committee would consist of Dr. Sorrick, Mr. Kendall, and Dr. Dubec. The amendments are required to be changed by February 28, 2010; however, they need board approval before this can be finalized.

RIBBON CUTTING CEREMONY Dr. O'Neil informed the Board the Transition Program and the Orland Park Area Chamber of Commerce will hold a ribbon cutting ceremony on November 19, 2009 from 4:00 – 6:00 p.m. This will be held at the Transition Building 14535 John Humphrey Drive in Orland Park. She also recognized that the Transition Program recently initiated a partnership with Walgreen's, as well as other facilities, that increases work expenses.

APPROVE THE CONSENT AGENDA *Motion was made by Dr. Hoyda, seconded by Mrs. Flores, that the following items be approved under the consent agenda:*

APPROVAL OF MINUTES Minutes of the October 14, 2009 the regular meeting of the Board of Directors, as well as the closed session minutes of the same date.

APPROVAL OF INVOICES AND PAYROLL The November 2009 invoices in the amount of \$1,377,021.36, the October 2009 payroll in the amount of \$1,104,002.48 and the estimated November 2009 payroll in the amount of \$1,200,000.00.

APPROVAL OF PROFESSIONAL STAFF

Name	Position	Program	Start Date	Step/Col.	Annual Salary	Assignment/Notes
William Seidelmann	Teacher	CD	1/06/10	1/1	\$39,372. Prorated to \$20,229.81 for 93 days	Andrew H.S./ Replaced Stangel

APPROVAL OF EDUCATIONAL SUPPORT PERSONNEL

Name	Position	Program	Start Date	Step/Col.	Annual Salary	Assignment/Notes
James Kazmierczak	Paraeducator	Transition	10/30/09	1/4	\$16,097. Prorated to \$11,472.45 for 129 days	Transition/ Replaced Klenn

REQUEST FOR
LEAVE OF
ABSENCE

Staff Member	Position	Type of Leave	Effective Date	Comments
Elisa Leporini	Social Worker	Child Rearing Leave	11/30/09-3/2/10	Unpaid

OTHER
ACTION
ITEMS –
APPROVAL
OF
ADDITIONAL
STAFF

Approve a half time custodian for the transition building based on the number of the building occupants and space that needs to be cleaned and maintained.

H1N1
VACCINE

Approve the Memorandum of Agreement (MOA) to administer the H1N1 vaccine at the Cooperative Facilities.

FY09 AUDIT

Dr. Longo introduced Mr. Ed McCormick, from Mulcahy, Pauritsch, Salvador & Co., Ltd., who provided the Board with the audit report for FY2009. Mr. McCormick highlighted areas of interest for the Board and provided an opportunity for Board questions. He thanked the Board for the opportunity to provide this service to Southwest Cooperative and also thanked the Business Office staff for their cooperation during the audit process.

CONSENT
VOTE

On roll call, the following voted aye: Flores, Gay, Hoyda, Jebens, Kendall, Longo, Ricker, Scott, Sorrick, and Wynn. Naves, none, whereupon the Chairman declared the motion carried.

BOARD
REPORTS

Dr. Longo informed the Board there is an IASA Breakfast being held on Friday November 13, 2009 at the Midlothian Country Club. She also stated there will be a Fiscal Services meeting at the ISC4 location on Friday 11/13/09 at 11:00 am.
Dr. Longo also reported that Mr. Jebens is running for the Legislative election. Dr. O'Neil informed the Board of an Apple application the DHH Program is piloting.

ADJOURNMENT

There being no further business, motion was made by Dr. Ricker, seconded by Dr. Sorrick, that the meeting adjourn at 1:20 p.m. On voice vote, the motion carried.

Respectfully submitted,

Dr. Earline Scott
Secretary

