

**MINUTES OF THE SWCCCASE
BOARD OF DIRECTOR'S MEETING
OCTOBER 14, 2009**

- CALL TO ORDER** A regular meeting of the Board of Directors of the Southwest Cook County was called to order at 12:05 pm on Wednesday, October 14, 2009, by Mr. Bill Kendall, who presided as Chairman. The meeting was held in the Learning Links Rooms of Southwest Cooperative in Oak Forest, Illinois.
- ROLL CALL** On roll call, the following members were found to be present: Dr. Joseph Dubec (118), Dr. James Gay (230), Mr. Allen Jebens (145), Mr. Bill Kendall (228), Dr. Earline Scott (160), Mrs. Christi Flores (210), and Dr. Kenneth Sorrick (117). Dr. Tim Ricker (113a) arrived at 12:10 pm. Absent: Dr. Margaret Longo (142), Dr. Marion Hoyda (146), Dr. Kenneth Sorrick (117), and Dr. Ronald Wynn (159). Also present: Dr. Gineen O'Neil, Executive Director, Ms. Christina Sepiol, Assistant Director, and Mr. Tague Shumway, Business Manager.
- RECOGNITION OF THE PUBLIC** No members of the public were present.
- CONSENT AGENDA ITEMS** *Motion was made by Mr. Jebens, seconded by Dr. Dubec, that upon the recommendation of the Executive Director, the following items be considered under a consent agenda, unless otherwise requested by the Board: Approval of Minutes of September 09, 2009 Board of Directors Meeting and Closed Session, Approval of Invoices and Payroll, Personnel Items, Interagency Agreement, Extended School Year 2010, SWCCCASE 403b Retirement Plan, and FY10 Service Rates. On roll call, the following voted aye: Dubec, Gay, Flores, Jebens, Kendall, and Scott. Nays, none, whereupon the Chairman declared the motion carried.*
- CLOSED SESSION** *Motion was made by Dr. Dubec, seconded by Dr. Scott, that the Board move to closed session at 12:08 p.m. for the purpose of discussion of the appointment, employment, compensation, discipline, performance, or dismissal of specific employees of the Cooperative or legal counsel for the Cooperative, including hearing testimony on a complaint lodged against an employee or against legal counsel for the Cooperative to determine its validity. 5 ILCS 120/2(c)(1), as amended by P.A. 93-0057 and the purchase or lease of real property for the use of the Cooperative, including meetings held for the purpose of discussing whether a particular parcel should be acquired. 5 ILCS 120/2(c)(5). On roll call, the following voted aye: Dubec, Flores, Gay, Jebens, Kendall, Ricker, and Scott. Nays, none, whereupon the Chairman declared the motion carried.*

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- OPEN SESSION *Motion was made by Dr. Gay, seconded by Mrs. Flores that the Board members return to open session at 12:15 p.m. On voice vote the motion carried.*
- REPORT OF THE BUSINESS MANAGER Mr. Shumway presented the monthly Statement of Position, showing an ending balance of \$8,746,548.47 as of September 30, 2009. He also commented on revenue and expense summaries for the month.
- FY09 ACTUAL TUITION/RATES The actual costs for FY09 tuition and services were provided to the Board. FY09 tuition/rates were adjusted on October's tuition bill.
- 2008-2009 SPECIAL EDUCATION EXCESS COST Mr. Shumway submitted information from Tim Imler stating the 2008-2009 Special Education Excess Cost payment has been calculated and vouchered on September 24, 2009 to all districts with eligible students. The statewide breakdown of the students, claims, reimbursement, and proration were provided.
- FY10 EXTRAORDINARY ALLOCATIONS Mr. Shumway reported per Section 14-7b of the School Code [105 ILCS 5/14-7.02b], the block grant allocation for Chicago District 299 is subtracted from the final appropriation. All remaining funding is distributed 85% on average daily attendance and 15% on poverty as used in the calculation of General State Aid for each school district. A listing of calculations for member districts was explained by the Business Manager.
- FY10 CLASSROOM LEASES Mr. Shumway reported the classroom lease agreements have been approved by the member district boards and were provided for signing. He provided a list of the 20.25 member classrooms being used by SWCCCASE for the 2010 Fiscal Year. An amount of \$10,000 will be paid per classroom in two equal installments.
- DIRECTOR'S REPORT SWCCCASE CALENDAR Dr. O'Neil stated Dr. Longo wished to discuss the possibility of closing SWCCCASE central office on December 28, 29, and 30. Currently clerical work those days and one administrator is on campus each day. The Board agreed to table the discussion until Dr. Longo is present to discuss further.
- H1N1 VACCINATIONS Dr. O'Neil would like to determine which districts are participating in the H1N1 vaccination and how students from resident districts would participate. After discussion, the Board asked Dr. O'Neil to secure a legal opinion from Mr. Sraga in regards to Southwest Cooperative students receiving the vaccination in the district

where they attend school.

**APPROVE
THE
CONSENT
AGENDA**

Motion was made by Dr. Ricker, seconded by Mrs. Flores, that the following items be approved under the consent agenda:

**APPROVAL OF
MINUTES**

Minutes of the October 14, 2009 the regular meeting of the Board of Directors, as well as the closed session minutes of the same date.

**APPROVAL OF
INVOICES AND
PAYROLL**

The October 2009 invoices in the amount of \$420,156.21, the September 2009 payroll in the amount of \$1,080,922.62 and the estimated October 2009 payroll in the amount of \$1,081,000.00

**APPROVAL OF
PROFESSIONAL
STAFF**

Name	Position	Program	Start Date	Step/ Col.	Annual Salary	Assignment/ Notes
Eileen Mizwicki	Teacher	Braun	9/23/09	1/1	\$39,372. Prorated to \$33,716.35 for 145 days	Braun Center/ Replaced M. Anderson
Cardelia Horn	Teacher	Braun	10/7/09	16/4	\$64,301. Prorated to \$51,511.85 for 145 days	Braun Center/ Replaced R. Paradiso

**CONTRACTUAL
SERVICE
PROVIDERS**

Service Provider	Position	Period of Service	Rate of Pay
David Fenlon	Van Driver	9/14/09-7/15/10	\$16 per hour, as needed
Ray Richardson	Van Driver	8/17/09-6/1/10	\$12 per hour, as needed
Curtis Washington	Lifeguard	10/10/09-10/1/10	\$15 per hour, as needed

**APPROVAL OF
EDUCATIONAL
SUPPORT
PERSONNEL**

Name	Position	Program	Start Date	Step/ Col.	Annual Salary	Assignment/ Notes
Brisa Martinez	Paraeducator	CD Elem	10/6/09	1/4	\$16,097. Prorated to \$13,073.25 for 147 days	113/River Valley New 1:1
Nicole Steffen	Paraeducator	CD Elem	10/5/09	1/1	\$13,515. Prorated to \$10,976.27 for 147 days.	142/Kerkstra New 1:1
Apostolos Tsiamas	Paraeducator	Destiny HS	9/30/09	1/5	\$17,063. Prorated to \$14,046.34 for 149 days.	228/O.F. HS Repl. For Erik Kasper

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- HFS
INTERAGENCY
AGREEMENT Approve the agreement between The Illinois Department of Healthcare and Family Services and Southwest Cook County Cooperative Association for Special Education (LEA) regarding reimbursement of expenditures for the School Based Health Services which allows SWCCCASE to file medical claims. Mr. Shumway stated all districts would be required to sign an agreement.
- EXTENDED
SCHOOL YEAR
2010 Projected dates for 2010 ESY are projected 6/21-7/29, 2010 for Braun High School, 6/22-7/29 for the CD Elementary program. The Transition, Destiny, DHH, and Braun Elementary will run 7/6-7/29, 2010. General sessions would run Monday – Thursday 8:30 a.m. – 2:30 p.m. The CD Elementary program will run from 8:30 a.m. – 12:30 p.m.
- 403(B)
RETIREMENT
PLAN The Board authorize the Business Manager to sign the CPI Common Remitter and Compliance Oversight Service Agreement which provides SWCCCASE employees the opportunity to participate in a Federal Internal Revenue Code 403(b) pre-tax savings plan.
- CONSENT
VOTE *On roll call, the following voted aye: Dubec, Flores, Jebens, Kendall, Ricker, and Scott. Naves, none, whereupon the Chairman declared the motion carried.*
- BOARD
REPORTS There were no reports from board members present.
- ADJOURNMENT There being no further business, *motion was made by Dr. Dubec, seconded by Mr. Jebens that the meeting adjourn at 12:45 p.m. On voice vote, the motion carried.*

Respectfully submitted,



Dr. Earline Scott
Secretary