



## **Part-Time Stockroom Operations Associate**

[KOHLS](#) - Orland Park, IL 60462

Part-time

### **.ACCOUNTABILITIES**

- “Smiles and Says Hi!” Greets all customers and associates, assists in a friendly, courteous manner and adheres to the “Yes we Can” policy efficiently resolving customer’s questions and requests
- Able to learn and adapt to current technology to assist customer needs
- Responsibilities include truck unload, sign and price changes, replenishment and fulfillment processing to in store and online customers
- Ensures customers receive excellent service by accurately and efficiently processing both in-store replenishment items and online orders
- Adheres to all safety rules and regulations
- Flexible and willing to cross-train and work in other areas of the store, as needed

### **QUALIFICATIONS**

#### **REQUIRED**

- Ability to lift 50 pounds on an occasional to frequent basis
- Ability to spend up to 100% of work time standing or moving about the departments. Physical activities include bending, stooping, lifting, climbing, carrying, walking and/or reaching on a frequent basis
- Adherence to Kohl's policy and procedures
- Regular attendance
- Effective verbal and written communication skills
- Basic math and reading skills, legible handwriting and attention to detail
- Ability to work as part of a team and interact effectively with others

#### **PREFERRED**

- Prior retail experience
- Comfortable with the use of technology consistently while performing the required tasks