



# STAR NET Region VI

## *Family/Professional Development Fellowship*

### *2023-2024 Grant Year*

#### ***A Family Fellowship is....***

*A family fellowship provides parents of a child two through six years of age receiving early intervention or early childhood special education services the opportunity to be reimbursed for expenses up to \$150.00 per family to attend an in-state workshop, seminar or conference that will benefit their family.*

**Criteria for award:** *You must be a parent of a child two through six years of age receiving early intervention or early childhood special education services and live in the counties of Grundy, Kankakee, Kendall, LaSalle, Will or South Suburban Cook.*

#### ***A Professional Development Fellowship is....***

*A professional development fellowship provides professionals who work in a public school Early Childhood program serving children with disabilities ages three to five the opportunity to be reimbursed for expenses up to \$150.00 to attend an in-state workshop, seminar or conference directly related to their field. **A maximum of five professional development fellowships per event will be awarded per district or joint agreement.***

**Criteria for award:** *You must be a professional currently working in a public school Early Childhood program serving children with disabilities ages three to five and employed in the counties of Grundy, Kankakee, Kendall, LaSalle, Will or South Suburban Cook.*

**For Families Only:** Age and disability of child \_\_\_\_\_

Briefly describe how this will positively impact your family: \_\_\_\_\_

**For Early Childhood Professionals Only (check all that apply):**  Educator  Therapist  Assistant  
 Support Staff  Administrator  Other \_\_\_\_\_

Briefly describe how this will positively impact your work with children: \_\_\_\_\_

Name of School: \_\_\_\_\_ City: \_\_\_\_\_

Employer \_\_\_\_\_ Supervisor \_\_\_\_\_ Phone \_\_\_\_\_

### **GUIDELINES**

#### **Family Fellowship**

- \* You must be a parent/guardian of a child two through 6 years of age receiving early intervention or early childhood special education services and live in the counties of Grundy, Kankakee, Kendall, LaSalle, Will or Southern Cook.
- \* Applications must be submitted at least one month prior to the event.
- \* A copy of your registration form and other workshop information must accompany your Award Application.
- \* Fellowships are limited to a maximum of \$150.00.
- \* It is your responsibility to send in your own registration
- \* Reimbursement form is to be returned with **original receipts**. **All meal receipts must be itemized and may not include alcoholic beverages.** These must be received **no later than two (2) months after the event.**
- \* Claims for child care must have receipts from the provider.
- \* The destination must exceed 200 miles (round trip) to qualify for lodging expenses.

#### **Professional Development Fellowship**

- \* You must be a professional currently working in a public school Early Childhood program serving children with disabilities ages three to five in the counties of Grundy, Kankakee, Kendall, LaSalle, Will or Southern Cook.
- \* Applicants will be limited to **one** Fellowship per grant year. (July 1, 2023 to June 30, 2024) per grant year.
- \* Applications must be submitted at least one month prior to the event.
- \* A copy of your registration form and other workshop information must accompany your Award Application.
- \* Fellowships are limited to a maximum of \$150.00.
- \* It is your responsibility to send in your own registration
- \* Reimbursement form is to be returned with **original receipts** as soon as possible **after the event.** These must be received **no later than two (2) months after the event.**
- \* The destination must exceed 200 miles (round trip) to qualify for lodging expenses.
- \* **Due to funding constraints STARNET reserves the right to limit the amount/number of fellowships given to a single organization or for a single event.**

## Award Application

***I am submitting this application for pre-approval (at least one month before event).  
I understand that it is subject to a review process and available funding. Applicants will be limited to one Fellowship per year. Reimbursement guidelines will be sent with the award letter.***

**I Wish to Apply (check one):**     Family Fellowship             Professional Development Fellowship

**These funds will be awarded on a first come, first served basis from 7/1/23 to 6/30/24.**

Name: \_\_\_\_\_ Phone: \_\_\_\_\_

Address: \_\_\_\_\_

City: \_\_\_\_\_ Zip Code: \_\_\_\_\_ County: \_\_\_\_\_

E-Mail Address that you check on a regular basis: \_\_\_\_\_

**What event do you plan to attend?** (Attach a **copy** of your registration form and other supporting documentation.)  
\_\_\_\_\_

Date: \_\_\_\_\_ Location: \_\_\_\_\_

**Projected Expenses:** Registration \_\_\_\_\_ Mileage \_\_\_\_\_ (\$.58 per mile)

Child Care \_\_\_\_\_ Lodging \_\_\_\_\_  
(family only)                      (destination must exceed 200 miles)

**Total Amount Requested:** \_\_\_\_\_ (see guidelines for amounts allowed)  
**(Applicants will be limited to one fellowship per grant year)**

Signature: \_\_\_\_\_ Date: \_\_\_\_\_

**Due to funding constraints STARNET reserves the right to limit the amount of fellowships given to a single organization or for a single event.**

Please send your completed application and supporting documentation to:  
Marlene Christ, STAR NET/SWCASE, 6020 W. 151<sup>st</sup> St., Oak Forest, IL 60452 or email  
starnet@swccase.org.

<b>Office use only</b>	
<input type="checkbox"/> <b>Approved</b>	Amount _____
<input type="checkbox"/> <b>Not Approved</b>	
Date _____	Name _____