MINUTES OF THE SWCCCASE
BOARD OF DIRECTOR'S MEETING
DECEMBER 14, 2016

CALL TO ORDER
A regular meeting of the Board of Directors of the Southwest Cook County Cooperative Association for Special Education was called to order at 12:11 pm on Wednesday, December 14, 2016, by Dr. Jeannie Stachowiak, who presided as Chairman. The meeting was held in the conference room of the Transition Building in Orland Park Illinois.

Motion was made by Dr. Scarsella, seconded by Dr. Stawick, that the Board of Directors appoint Dr. McDermott as the secretary. On roll call, the following voted aye: Orzel, Stachowiak, Scarsella, McDermott, Sala, Stawick, Eagan, Kendall and Gay. Nayes, none, whereupon the Chairman declared the motion carried.

ROLL CALL
On roll call, the following members were found to be present: Dr. Courtney Orzel (113a), Dr. Jeannie Stachowiak (117), Dr. Anthony Scarsella (118), Dr. Paul McDermott (142), Dr. Andrea Sala (145), Dr. Jeff Stawick (146), Dr. Sandra Thomas (160) arrived at 12:14 pm, Mr. Jeff Eagan (210), Dr. Bill Kendall (228) and Dr. James Gay (230). Absent: Dr. Mable Alfred (159), Also present: Dr. Gineen O’Neil, Executive Director and Mr. Tage Shumway, Business Manager.

RECOGNITION
Mr. Ed McCormick of Mulcahy, Pauritsch, Salvador & Co., LTD. for the discussion of the SWCCCASE audit, Union Vice President Brandon Wigboldy and Union President Karyn Kemple.

CONSENT
Motion was made by Dr. McDermott seconded by Dr. Scarsella at upon the recommendation of the Executive Director, the following items be considered under a consent agenda, unless otherwise requested by the Board: Approval of the Open and Closed Minutes for the November 9, 2016 Board of Directors Meeting, Approval of Invoices, Payroll and Personnel items, 2016-17 Classroom Leases, Amendment and Restatement to 403(B) Plan Document, Board Policies – First Reading and the Reciprocal Agreement.

CONSENT
On roll call, the following voted aye: Orzel, Stachowiak, Scarsella, McDermott, Sala, Stawick, Eagan, Kendall and Gay. Nayes, none, whereupon the Chairman declared the motion carried.

CLOSED SESSION
None.
Mr. Shumway presented the monthly Statement of Position, showing an ending balance of $5,826,251.92 as of November 30, 2016. He also commented on revenue and expense summaries for the month.

Dr. O'Neil discussed that SWCCCASE will be sending Superintendents the projection form for services and programs provided by SWCCCASE for FY18. She stated that the Articles of Joint Agreement (AJA) indicate that "all districts are expected to provide programs locally whenever possible." Several districts have discussed the desire to provide certain services and programs in their districts. Dr. O'Neil asked the Board that when making decisions on behalf of your district, please be mindful of the following provisions and subsequent implications of the AJA:

Article IV Section 5(a) regarding Services Participation states:

"Any member district electing to alter its participation in Cooperative services must notify the Executive Director in writing no later than February 1 of the school year preceding the change. The proposed change will be presented to the Board of Directors no later than its annual March meeting, which must grant approval by a two-thirds vote."

Article IV Section 6(a) regarding Program Participation states:

"Any member district electing to alter its participation in Cooperative programs must notify the Executive Director in writing no later than February 1 of the school year preceding the change. The proposed change will be presented to the Board of Directors no later than its annual March meeting, which must grant approval by a two-thirds vote."

Motion was made by Dr. Orzel seconded by Dr. Gay that the following items be approved under the consent agenda:

Approved the Minutes of the December 14, 2016 regular session meeting of the Board of Directors.

The December 2016 invoices in the amount of $1,455,519.54, the November 2016 payroll in the amount of $1,460,914.36 and the estimated December 2016 payroll in the amount of $1,500,000.00.

<table>
<thead>
<tr>
<th>Name</th>
<th>Position</th>
<th>Program</th>
<th>Start Date</th>
<th>Step/Cal.</th>
<th>Salary</th>
<th>Notes</th>
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<tbody>
<tr>
<td>Gina Abrams</td>
<td>Teacher</td>
<td>CD Elem</td>
<td>11/28/16</td>
<td>4/1</td>
<td>$42,495 prorated to $26,503.03 for 113 days</td>
<td>New Position</td>
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<tr>
<td>Laura Mikl</td>
<td>APE Teacher</td>
<td>Services</td>
<td>11/30/16</td>
<td>1/1</td>
<td>$40,380 prorated to 24,763.43 for 111 days</td>
<td>New position</td>
</tr>
<tr>
<td>Kelly Mitlentadt</td>
<td>Program Sub Teacher</td>
<td>Braun</td>
<td>11/14/16</td>
<td>1/1</td>
<td>$30,633 prorated to 20,478.41 for 121 days</td>
<td>Replaces Tracy Weber</td>
</tr>
<tr>
<td>Deirdre Pentek</td>
<td>SLP</td>
<td>CD Elem</td>
<td>12/19/16</td>
<td>1/4</td>
<td>$44,968 prorated to 25,092.64 for 101 days</td>
<td>New Position</td>
</tr>
<tr>
<td>Peggi Schied</td>
<td>OT</td>
<td>OT/PT</td>
<td>11/18/16</td>
<td>19/4</td>
<td>$66,748 prorated to 43,884.04 for 119 days</td>
<td>Replaces Breanna Ryan</td>
</tr>
<tr>
<td>Angella Stavarakis</td>
<td>Program Sub Teacher</td>
<td>Transiti</td>
<td>12/14/16</td>
<td>1/1</td>
<td>$31,092 prorated to 17,349.68 for 101 days</td>
<td>Replaces Sheila Naylor</td>
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EMPLOYMENT OF EDUCATIONAL SUPPORT STAFF

<table>
<thead>
<tr>
<th>Name</th>
<th>Position</th>
<th>Program</th>
<th>Start Date</th>
<th>Step/Col.</th>
<th>Salary</th>
<th>Notes</th>
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<tbody>
<tr>
<td>Sheri McCabe</td>
<td>Paraeducator</td>
<td>Transition</td>
<td>11/14/16</td>
<td>11/1</td>
<td>$17,855 prorated to $12,115.88 for 121 days</td>
<td>Replaces Melissa Kutemeier</td>
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<tr>
<td>Angelo Jones</td>
<td>Paraeducator</td>
<td>Transition</td>
<td>11/30/16</td>
<td>1/5</td>
<td>$17,853 prorated to $10,948.52 for 111 days</td>
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<tr>
<td>Kimberly Merichko</td>
<td>Paraeducator</td>
<td>CD-Elem</td>
<td>12/12/16</td>
<td>3/5</td>
<td>$18,744 prorated to $10,666.48 for 103 days</td>
<td>New position</td>
</tr>
</tbody>
</table>

RESIGNATION OF EDUCATIONAL SUPPORT STAFF

<table>
<thead>
<tr>
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<th>Date Effective</th>
<th>Notes</th>
</tr>
</thead>
<tbody>
<tr>
<td>Michelle Martin</td>
<td>Paraeducator</td>
<td>DESTINY</td>
<td>12/23/16</td>
<td>Probationary staff member terminated by the Executive Director</td>
</tr>
<tr>
<td>Amy Brubaker</td>
<td>Paraeducator</td>
<td>Transition</td>
<td>12/14/16</td>
<td></td>
</tr>
</tbody>
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ACTION ITEMS - CLASSROOM LEASES

- Approved the 2016-17 classroom leases.

AMENDMENT AND RESTATEMENT TO 403(B) PLAN DOCUMENT FY16 AUDIT

- Authorized the Business Manager to sign the amended and restated 403(b) plan document to allow for transfers and roll-overs.
- Accepted the FY16 Audit as presented by Mr. Ed McCormick of Mulcahy of Pauritsch, Salvador & Co., LTD.

BOARD POLICIES - FIRST READING

- Approved the first reading of the policies as presented.
- Approved the reciprocal agreement as presented.

BOARD REPORTS

- None.

ADJOURNMENT

- The being no further business, motion was made by Dr. Gay, seconded by Dr. Sala that the meeting adjourn at 12:32 p.m. On voice vote, the motion carried.

Respectfully submitted,

Dr. Paul McDermott
Secretary Protem